

LATE DISTRIBUTION FOR COUNCIL - MAY 16, 2006

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CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: May 5, 2006
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VanRIM No.: 08-2200-20
Meeting Date: May 16, 2006

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Request by Councillor B C Lee to travel with Mayor Sullivan to Ottawa for Civic Business May 31 - June 1, 2006

RECOMMENDATION

THAT Council authorize Councillor B C Lee to travel with Mayor Sullivan to Ottawa for civic business from May 31 to June 1, 2006 at an estimated cost of \$480.00, source of funding to be the Councillor's 2006 travel budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's approval for Councillor B C Lee to travel with Mayor Sullivan to Ottawa for civic business prior to the FCM Conference June 1 - 4, 2006. The

estimated cost of travel from Ottawa to Montreal and accommodation is \$480.00. The source of funding to be the Councillors 2006 Travel Budget.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2006 Travel Budget are as follows:

Item	Estimated Costs
Airfare (Estimated)	\$ 185.00
Accommodations - night @ 136.00/night (+ applicable taxes)	175.00
Ground Transportation	0.00
Per Diem - 2 days X \$60.00/day = \$120.00	120.00
	\$ 480.00

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