



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Date: May 5, 2006
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VanRIMS No.: 08-2200-20
Meeting Date: May 16, 2006

TO: Vancouver City Council
FROM: City Clerk
SUBJECT: Councillor Kim Capri's Travel to Victoria, BC - May 15th, 2006

CONSIDERATION

That Council approve Councillor Kim Capri's trip to Victoria, BC on May 15, 2006 to attend meetings with Provincial Ministers at an estimated cost of \$360.00, source of funding to be the Councillor's 2006 travel budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's approval for Councillor Kim Capri's trip to Victoria, BC to attend meetings on May 15, 2006.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2006 Travel Budget are as follows:

Item	Estimated Costs
Airfare - return	\$ 250.00
Ground Transportation	50.00
Per Diem - 1 day @ \$60.00/day	60.00
Total Estimated Costs	\$ 360.00

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