



## CITY OF VANCOUVER

### ADMINISTRATIVE REPORT

Report Date: April 7, 2006  
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Meeting Date: April 18, 2006

TO: Vancouver City Council  
FROM: Director of Current Planning  
SUBJECT: Granville Street Redesign Project: Consultant Payment

#### RECOMMENDATION

THAT Council authorize payment of \$68,780.38 to Hotson Bakker Boniface Haden Architects for work done on the development, evaluation, and documentation of additional options for the Granville Street Redesign Project, with funds coming from existing available funds.

#### COUNCIL POLICY

Council policy is that consulting work with a value in excess of \$30,000 requires Council authorization.

#### PURPOSE AND SUMMARY

The purpose of this report is to seek Council authorization of payment of \$68,780.38 to Hotson Bakker Boniface Haden Architects for work done on the development, evaluation, and documentation of additional options for the Granville Street Redesign Project, with funds coming from existing available funds.

## BACKGROUND

The Granville Street Redesign Project is a joint project of Planning and Engineering, and is directed by a Steering Committee, including the Director of Current Planning and the General Manager of Engineering Services. TransLink agreed to contribute half the necessary funding for the project.

In October 2003, pursuant to Council approved of Terms of Reference, RFP and Consultant selection, the City of Vancouver entered into a consulting agreement with Hotson Bakker Boniface Haden Architects (HBBH) to do urban design work on the Granville Street Redesign project. Sub-consultants to HBBH were G. D. Hamilton Associates Consultants Ltd. (traffic analysis) and Nelson Nygard (transit planning). The maximum price of that contract was \$96,366.

## DISCUSSION

By January 2005, about 90% of the work under the contract was completed, invoiced and paid. The work was very satisfactory.

However, at that time, because of the level of controversy and lack of consensus in the public and business community about the options proposed, the Steering Committee decided it was necessary to develop, test, and illustrate two entirely new additional options, refine two existing ones, and prepare materials for further extensive public consultation.

Unfortunately, while they received estimates of the work cost from the consultants, and authorized it verbally, staff did not appropriately document the request for additional work in writing as an extension of the existing consulting agreement, or as a new contract, as required by City policy.

The additional work by HBBH and Hamilton Associates was completed in an excellent and timely way, and allowed staff assess the options technically, and to complete the major public consultation. The Granville Street Redesign was reported to Council on March 21, 2006.

As of the March 31, 2006 there was \$68,780.38 outstanding owed to HBBH. There is one outstanding commitment under the initial contract, which is to prepare a final report documenting their work, for the record. Staff will hold back a portion of the payment on the invoice, pending fulfillment of this requirement.

Funds are available to pay the outstanding amount, as follows:

\$ 11,753	currently in the Granville Street Redesign account
\$ 20,216	additional funding from TransLink to cover their portion of the additional project costs
\$ 36,812	from Downtown Transportation Plan Implementation budget as Granville Street Redesign is a high priority DTP Direction.
\$ 68,781	Total

**FINANCIAL IMPLICATIONS**

Funds are available in existing accounts to pay the amount owed to HBBH.

**CONCLUSION**

The additional work requested from HBBH to develop, evaluate and document additional Granville Street options was essential to the completion of the Granville Street Redesign project. Through an oversight, staff did not complete the required extension to the existing contract, or a new contract.

It is recommended that Council authorize payment of the outstanding amount of \$68,780.38 using available funds already available, as outlined in the report.

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