



## CITY OF VANCOUVER

### ADMINISTRATIVE REPORT

Date: December 6, 2005  
Author: Karen Hasselfelt  
Phone No.: 604-871-6045  
RTS No.: 05607  
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Meeting Date: January 17, 2006

TO: Vancouver City Council

FROM: Managing Director, Cultural Services

SUBJECT: 2006 Advance Grant Instalments - Major Exhibiting Institutions & City Planning Commission

#### RECOMMENDATIONS

- A. THAT monthly instalments, based on 2005 funding levels, be made to the following organizations beginning January 2006, in advance of consideration of these organizations' individual 2006 Operating Grant requests:

A.S.T.C. Science World Society	\$7,292
Vancouver Art Gallery Association	\$166,867
Vancouver Planning Commission	\$9,350

- B. THAT bi-weekly instalments, based on 2005 funding levels, be made to the following organizations beginning January 2006, in advance of consideration of these organizations' individual 2006 Operating Grant requests:

H.R. MacMillan Space Centre Society	\$18,631
Vancouver Maritime Museum Society	\$14,592
Vancouver Museum Commission	\$26,527

Source of funds for both A and B is the "Other" Grants budget.

#### GENERAL MANAGER'S COMMENTS

The General Manager of Community Services RECOMMENDS approval of A and B.

## COUNCIL POLICY

Council's policy is to provide instalments of operating grants to allow these organizations to meet their operating needs, in advance of consideration of their annual grant requests during the regular grant review process.

Approval of grant recommendations requires eight affirmative votes.

## PURPOSE

The purpose of this report is to seek Council approval to maintain monthly or bi-weekly funding at 2005 funding levels for each of the five major exhibiting institutions and the City Planning Commission in advance of the annual grant review.

## BACKGROUND

In past years, the City has disbursed operating grants to the Vancouver Art Gallery Association, A.S.T.C. Science World Society, Vancouver City Planning Commission, Vancouver Museum Commission, Vancouver Maritime Museum Society and the H.R. Macmillan Space Centre Society in equal instalments throughout the year. Instalments to the Vancouver Art Gallery Association, A.S.T.C. Science World Society, and the Vancouver City Planning Commission are paid monthly, while the three other organizations are paid bi-weekly. The instalments are timed to accommodate the operating cash flow requirements of these organizations.

## DISCUSSION

This report recommends that instalments be continued as in past years, with payments commencing in January 2006, in advance of Council's consideration of the 2006 operating grant requests. These instalments allow for the organizations to manage their cash flow more effectively, as many funding agencies do not issue 2006 grant funds until later in the year.

Operating grants are subject to Council approval and once the amount of the 2006 operating grant to each organization is approved, an adjustment is made ensure that the correct grant amount is disbursed. Consistent with previous years, staff recommend that instalment levels for these organizations be based on 2005 actual funding levels, so that any adjustments that may need to be made in 2006 to accommodate for inflation or budget reductions are minimal.

A summary of 2006 instalments for these organizations is provided in Table 1.

Table 1: Schedule of Instalments

<u>Organization</u>	<u>2006 Instalments</u>	<u>Frequency</u>
A.S.T.C. Science World Society	\$ 7,292	Monthly
Vancouver Art Gallery Association	\$ 166,867	Monthly
Vancouver City Planning Commission	\$ 9,350	Monthly
Vancouver Maritime Museum Society	\$ 14,592	Bi-weekly
Vancouver Museum Commission	\$ 26,527	Bi-weekly
H.R. MacMillan Space Centre Society	\$ 18,631	Bi-weekly

### FINANCIAL IMPLICATIONS

Staff reports on the allocations of the 2006 operating grants for each of these organizations will be submitted to Council once the City's 2006 budget is approved and following a review by staff of each organization's 2005 operational and financial performance as well as their request for 2006 funding. As the advance instalments are recommended at 2005 approved grant levels, staff note that there will be the opportunity to make any adjustments that may be required at the time that Council considers the 2006 operating grants to these six organizations.

### CONCLUSION

Staff recommend that A.S.T.C. Science World Society, H.R. Macmillan Space Centre Society, Vancouver Art Gallery Association, Vancouver City Planning Commission, Vancouver Maritime Museum Society and the Vancouver Museum Commission continue to receive instalments as outlined in Table 1 commencing in January 2006 to assist these organizations in meeting their ongoing operational requirements.

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