



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: June 27, 2005
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Phone No.: 604.871.6844
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Meeting Date: July 14, 2005

TO: Standing Committee on City Services and Budgets
FROM: Director of Social Planning and Managing Director of Cultural Services
SUBJECT: 2005 Capital Grant Allocations

RECOMMENDATION

THAT Council approve the following Capital Grants, totalling \$266,572 subject to the conditions outlined in this report and as noted in Appendix A; source of funds to be the 2003-2005 Capital Grants Unallocated accounts.

Organization	Recommendation
Arts Club of Vancouver Theatre Society	\$20,000
Big Sisters of BC Lower Mainland	\$8,968
Central City Mission/Network Two	\$50,000
Children's Festival (Can. Institute of the Arts for Young Audiences)	\$14,339
Developmental Disabilities Association of Vancouver - Richmond	\$20,000
Metropolitan Co-operative Theatre Society	\$2,869
Spare Time Child Care Society	\$26,730
Vancouver Aboriginal Friendship Centre Society	\$17,000
Vancouver Status of Women	\$6,666
YWCA	\$100,000
T O T A L	\$266,572

GENERAL MANAGER'S COMMENTS

The General Manager of Community Services RECOMMENDS approval.

COUNCIL POLICY

The 2003-2005 Capital Plan includes provision for a Capital Grant program for social service and cultural projects in facilities which are not owned by the City.

In 1987, City Council adopted "Criteria and Guidelines for Capital Grants", attached as Appendix D. Included in these, was the stipulation that the City Grant for a project is not to exceed one-third of the total project cost.

Approval of Grants requires eight affirmative votes.

PURPOSE

This report seeks Council's approval of recommended allocations for 2005 Capital Grants to non-profit social service, childcare and cultural organisations.

BACKGROUND

The City provides support for cultural and social service facilities through a number of mechanisms, including the direct provision of facilities (e.g. Carnegie Centre and the Vancouver Civic Theatres), Capital budget allocations to organizations operating out of City-owned facilities (e.g. Kiwassa Neighbourhood House, Firehall Arts Centre), and, since 1975, Capital Grants to organizations located in their own (or leased) premises.

Capital Grants to non-profit social service, childcare and cultural organizations are for facility purchase, renovation and refurbishment of facilities not owned by the City. By policy, Grants cannot exceed one-third of the total project cost – the balance of the funds must be secured by the non-profit organization through public and private sector fund raising.

This Capital Grant program is an example of one of the ways in which the City works with non-profit organizations to maintain and improve the cultural and social service infrastructure in Vancouver. Of particular significance is the cost-sharing nature of these grants, which ensures that the projects are developed on a partnership basis, leveraging significant support from senior levels of government and the private sector.

The program supports the City's objectives of accessible, community-based services, the development and maintenance of strong communities, and the creation and strengthening of "complete" neighbourhoods.

DISCUSSION

Council-approved criteria and guidelines for this Capital Grant program are attached to this report as Appendix "D".

In April, 2005, an application form, along with a copy of the criteria and guidelines, was sent to Community Service, Cultural and Childcare Grant applicants who own or lease spaces, as well as to other community groups who had expressed an interest in the Capital Grants program. A total of 13 organizations returned completed applications, with combined project budgets of \$5,632,595, requesting a total of \$726,515 in Capital Grants. These applications were reviewed by staff from Social Planning, Cultural Affairs and Facilities Design and Management. Copies of the front pages of the application are attached as Appendix "C".

Staff evaluated the applications first on basis of the basic criteria, and then in terms of the following priorities:

- Appropriateness, public benefits, effectiveness, quality and potential improvement of services;
- Financial need;
- Cost of service;
- Accessibility for the broad community; and
- Confirmed financial support from other sources.

The review process culminated in the recommended grant allocations, attached as Appendix "A". The rationale for each recommendation is included in this report as Appendix "B".

To facilitate the payment of grants, the disbursement procedure established in 1994 will be continued. One-half of the grant will be paid at the start of the project, subject to conditions on the grant being met. The remaining half of the grant is paid when the work has been satisfactorily completed, as determined by the Director of Social Planning or the Managing Director of Cultural Services.

FINANCIAL IMPLICATIONS

The 2003-2005 Capital provided \$500,000 for Capital Grants. On May 12, 2005 Council approved an allocation of \$150,000 in the 2005 Capital Budget for this year's Capital Grants Program. Along with the unallocated funds from 2003 and 2004, the balance remaining totals \$293,554.

The capital grants recommended in this report total \$266,572, leaving an unallocated balance of \$26,982. Staff will report back with any further capital allocations by year end.

CONCLUSION

Staff are recommending approval of ten (10) Capital Grants totalling \$266,572 as outlined in this report. The City's Capital Grants provide an important contribution to maintain and improve the cultural and social service infrastructure in Vancouver. Approval of the recommended Capital Grants will help to ensure that approximately \$4,198,595 worth of renovations, upgrading, and new construction of cultural and social service facilities will happen in 2005 - 2006.

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2005 CAPITAL GRANT REQUESTS

Organization	Total Project Cost	Request	Recomm.
Arts Club of Vancouver Theatre Society	\$106,100	\$20,000	\$20,000
Big Sisters of BC Lower Mainland	\$29,010	\$9,670	\$8,968
Central City Mission/Network Two	\$2,780,225	\$327,725	50,000
Children's Festival (Can. Institute of the Arts for Young Audiences)	\$43,017	\$14,339	\$14,339
Developmental Disabilities Association of Vancouver - Richmond	\$82,390	\$20,000	\$20,000
Metropolitan Co-operative Theatre Society	\$13,977	\$4,659	\$2,869
Satellite Video Exchange Society	\$1,200,000	\$100,000	\$0
Sexsmith Community School Consultative Association	\$200,000	\$50,000	\$0
Spare Time Child Care Society	\$135,368	\$45,123	\$26,730
Vancouver Aboriginal Friendship Centre Society	\$222,440	\$17,000	\$17,000
Vancouver Status of Women	\$20,000	\$6,666	\$6,666
West Coast Christian Fellowship	\$34,000	\$11,333	\$0
YWCA	\$766,068	\$100,000	\$100,000
T O T A L	\$5,632,595	\$726,515	\$266,572

General Conditions

- Confirmation of funding to be in place prior to release of 50% city funding.
- Remaining 50% released on receipt of invoices and where applicable, Occupancy Permits.
- Written approval of landlord, where applicable, to make renovations.
- All renovations to meet applicable City By-laws, permit requirements and Guidelines.

Additional Conditions for Child Care

- All designs and renovations must be approved by Community Care Facilities Licensing and meet applicable City Childcare Design Guidelines.
- Receipt of three quotations for work as set out in renovation design/details.

Additional Specific Condition

Central City Mission

- Subject to clarification of total eligible project cost and other funds received, to the satisfaction of the Director of Social Planning.

Spare Time

- Copy of long term lease from VSB and confirmation of detail cost contributions of renovations provided by VSB.

2005 CAPITAL GRANT RECOMMENDATIONS

GRANTS RECOMMENDED:

- Arts Club of Vancouver Theatre Society** **\$20,000**
Now in its 41st season, The Arts Club Theatre offers Vancouverites a year-round theatrical season at its three facilities: the Stanley Industrial Alliance Stage, and the two Granville Island venues; the Arts Club Granville Island stage and Revue Theatres, currently leased to Vancouver Theatresports. The 450-seat Granville Island Stage, built in 1979 is in need of upgrades including building roof replacement. While many commercial leases cover major renovations such as roof repair and/or replacement, the Arts Club lease with CMHC is a nominal lease agreement and all repairs and replacement are the responsibility of the Society. A new roof will allow the society to move ahead with other improvements such as carpet and seat cushion replacement that will enhance audience enjoyment of their Arts Club experience. Staff are recommending a grant of up to \$20,000 towards the replacement of the original roof of the Granville Island Stage, which is less than one-third of the total estimated cost for this project.
- Big Sisters of BC Lower Mainland** **\$8,968**
In operation in the Lower Mainland since 1960, Big Sisters is committed to enhancing the confidence, self esteem, and well-being of children through supportive friendships with caring women. Research has shown that a supportive relationship with a caring adult is key factor in helping children and youth to overcome challenges in their own lives. The house that Big Sisters operates out of is located on East 12th Avenue. The society wishes to convert an unfinished basement into office space for two additional counsellors and useable storage space for event items and files. Staff are recommending a grant of up to \$8,968 towards the eligible renovations, which is one-third of the total estimated cost for this project.
- Central City Mission** **\$50,000**
Two different groups have applied to the City for a child development service at 717 Princess St.: Network Two Community Services Society and Central City Mission. A Capital Grant of \$250,000 to Central City Mission was approved by Council on June 28th, 2005, under the City's Downtown Eastside Capital Funds initiative. In March of 2005 Council approved a \$75,000 capital contribution to the purchase of the building. Network Two Community Services Society originally submitted an application referring to the total project renovation costs and also providing specific detail costs for equipment and furniture that are not eligible for social service capital grants. In the interest of coordinating the development of this project, Network Two and Central City Mission have agreed that Central City Mission will sponsor this application toward eligible renovation costs on 717 Princess St.
- Children's Festival (Can. Institute of the Arts for Young Audiences)** **\$14,339**
Since 1978, the Canadian Institute of the Arts for Young Audiences has been presenting the Vancouver International Children's Festival inside its tent facilities at Vanier Park. With audiences of more than 55,000 children, parents and teachers per year, the festival presents all forms of artistic work from Canada and around the world. The society wishes to purchase a

new production tent that will enhance and improve the existing facilities and provide performers, festival staff and patrons with an improved experience at the 2006 festival and beyond. The grant for the tent would benefit not just the Children's Festival but Bard on the Beach, Vancouver Folk Music Festival as well as in 2006, for Judith Marcuse's upcoming Earth Project. Staff are recommending a grant of up to \$14,339 towards the tent, which is one-third of the total estimated cost for this project.

Developmental Disabilities Association of Vancouver - Richmond \$20,000
Established in 1952, the Developmental Disabilities Association serves 2,000 clients and their families in fifty community based programs. The playground at the Kids at G.F. Strong Child Development Centre requires major renovations as it was originally built 15 years ago. This includes repairs to existing play structures and improvements to the grounds, as well as construction of newly designated play areas for infants and toddlers, and for children with mobility challenges and disabilities. Staff are recommending a grant of up to \$20,000 towards the renovations, which is less than one-third of the total estimated cost for this project.

Metropolitan Co-operative Theatre Society \$2,869
The Metropolitan Co-operative Theatre Society is a volunteer theatrical society that has been producing community theatre productions in its own facility for 43 years. Because of the age of the facility, renovations are now required to the facility. Staff note that not all of the requested renovations from the society are fundable under the City's guidelines for Capital Grants as some requested items are considered to be maintenance and not capital improvements. Staff are recommending a grant of up to \$2,869 towards the eligible renovations, which is one-third of the total estimated cost for this project.

Spare Time Childcare Society \$26,730
Staff recommends a Capital Grant of \$26,730, less than one-third of the total eligible costs, to this proposed renovation to create an out-of-school program in this high need area of Vancouver. This will be a parent-run, before- and after-school care program at Livingstone Elementary School in the Riley Park neighbourhood. There is a deficit of childcare programs in the area, and existing programs have long waiting lists. The sponsoring society has a track record of providing quality childcare in other elementary schools on the Eastside.

Vancouver Aboriginal Friendship Centre \$17,000
A grant of \$17,000 is recommended to assist with renovations to the existing Friendship Centre to provide needed washrooms and kitchen facilities for the childcare area. The VAFC has recently elected a new Board of Directors and hired a permanent Executive Director. The Society is now in good standing with the Registrar of Companies. The area to be served and the Aboriginal community are currently under-served by quality licensed child care facilities. As with all Capital grants to childcare facilities, designs and renovations/construction must meet the City's Childcare Design Guidelines and Community Care Facilities Licensing requirements.

Vancouver Status of Women \$6,666
Vancouver Status of Women which was founded in 1971, conducts research and prepared education materials for women, government officials and the general public. Educational and programming activities include consciousness-raising and assertiveness training groups for women and the organizing of numerous conferences, workshops and celebrations. The organization purchased its own space for their women's resource centre, in 2004, in a strata-

building. The building requires a roof replacement as the current roof has exceeded its maximum life expectancy. Staff are recommending a grant of up to \$6,666 towards the renovations, which is less than one-third of the total estimated cost for this project.

Young Women's Christian Association of Vancouver (YWCA) \$100,000
Established in 1897, the YWCA, is a volunteer and membership-based organization which acts as a resource for women and their families. Since 1983, YWCA Emma's has provided on-site child care services for at-risk low-income teenage mothers who are finishing their high school education at Sir Charles Tupper Secondary School. Each year, 55 mothers and their children receive support from Emma's, which is comprised of two attached 21 year-old portables that do not meet City of Vancouver Design Guidelines. The organization plans to custom build a 3,398 square foot modular structure to serve up to 28 children and further enhance child development. Staff are recommending a grant of up to \$100,000 towards the renovations, which is less than one-third of the total estimated cost for this project.

GRANTS NOT RECOMMENDED:

Satellite Video Exchange Society

Satellite Video Exchange Society is an artist-run organization dedicated to the development, advancement, conservation and study of media arts. Staff reviewed a request from Satellite Video Exchange Society for capital funds towards the purchase of their currently-rented facility. While purchase of facilities leading to long-term stability for non-profits is one of the Capital Grants program objectives, the current application lacked sufficient documentation confirming project viability. Staff note that indication of opportunity to purchase a property, confirmation of the sale price, and evidence that funding from other levels of government has been applied for would strengthen a future capital grant application.

Sexsmith Community School Consultative Association

This request from the Vancouver School Board is for \$50,000 to cover a portion of costs to upgrade the school multi-purpose room as a potential out-of-school care program. The Ministry of Education has approved an \$8.3 million upgrade to the rest of the school expected to be completed in 2008. While potentially an eligible and worthwhile project, the application was incomplete. The required drawings, estimates, cost breakdown, financial statements, copy of lease and/or operating agreement with the YMCA, and other details were not provided. The applicants are advised to discuss their plans with the City's Child Development Co-ordinator and Community Care Facilities Licensing regarding a potential submission in a future year.

Westcoast Christian Fellowship

The request is for \$11,333 of a proposed \$34,000 renovation to an existing building to allow for installation of a kitchen and bathrooms in order to accommodate proposed pre-school, childcare and out-of-school care programs. While potentially a fundable project, the applicants are advised to work with the City's Child Development Co-ordinator and Community Care Facilities Licensing to ensure that proposed renovations meet the Childcare Design Guidelines and the requirements of CCFL and that the regionally-based board offers a program for Vancouver residents.



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Arts Club Theatre Of Vancouver Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Granville Island Facility

Name of Capital Project

Howard Jang, General Manager

Contact Person and Title

(604) 687-5315

Telephone

(604) 683-273

Fax

1585 Johnston Street

Mailing Address

hjang@artsclub.com

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The Arts Club Theatre Company now in its 41st season is a charitable society committed to staging and developing stimulating, quality theatre for the enrichment of the community. The core business of the Arts Club Theatre Company is producing theatrical productions year round in its two facilities, the 450-seat Granville Island Stage and the 650-seat Stanley Industrial Alliance Stage, at Granville & 12th. This programming includes at least one premiere of original work, plus works chosen from the Canadian, international and classical canon. The company annually tours throughout the lower mainland and into the interior of the province.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

The Arts Club Theatre Company is seeking funding to renovate the roof of the Granville Island stage and to replace the carpets in the lobby areas. The Arts Club Theatre Company renovated and moved into the Granville Island Facility in 1979 as one of Granville Island's original tenants. The building has never been upgraded or renovated since 1979. Over the past seven years the facility has quickly and steadily deteriorated, most visibly the roof has been leaking substantially in many locations. A patchwork approach has been implemented over the years but these actions have only been short-term fixes. The leaking roof has resulted in damage to the carpets and the ceiling. The concern is the constant dampness of the carpet will result in the growth of mould, which will lead to these areas becoming a health issue for staff and patrons. See attached photos.

Estimated start date for project August 1, 2005

How long will construction take? 30 days

3. PROJECT FUNDING

Total Project Cost

\$106,100

Funding Sources:

Federal Government	\$40,000
Provincial Government	\$
Others (Specify Source)	\$40,000
	\$
	\$
	\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$20,000



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Big Sisters Of Bc Lower Mainland
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Basement Renovation Project
Name of Capital Project

Shannon Goepel, Executive Director (604) 873-4525 (604) 873-2122
Contact Person and Title Telephone Fax

34 East 12th Ave. **sgoepel@bigsisters.bc.ca**
Mailing Address E-mail Address

Tammy Lawrence, Manager of Resource Dev. (604) 873-4525 (604) 873-2122
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

Big Sisters is committed to enhancing the confidence, self-esteem, and well-being of children through supportive friendships with caring women. Much research has concluded that a warm, supportive relationship with a caring adult is a key factor in helping children and youth to overcome the challenges existing in their lives over which they often have no control. A relationship with a Big Sister can reduce the risk of drug and alcohol abuse; reduce violent behaviour; improve attendance and success at school; and improve the overall sense of self-esteem and well being in the child. Big Sisters has been operating in the Lower mainland since 1960.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

Big Sisters operates out of a house located on East 12th Ave. There is an unfinished basement that we would like to convert into office space and useable storage space. Our basement renovation project proposes to construct two private offices in the basement for two additional counsellors and to make useable storage space for event items as well as lockable storage space for historic case files and financial files.

Estimated start date for project July 1, 2005

How long will construction take? 3 months

3. PROJECT FUNDING

Total Project Cost \$29,010

Funding Sources:
Federal Government \$
Provincial Government \$
Others (Specify Source) Big Sisters BC Lower Mainland \$19,340
\$
\$
\$

City of Vancouver Grant Request \$9,670
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Children's Festival
(Canadian Institute Of The Arts For Young Audiences)
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Tent Purchase for the Vancouver International Children's Festival
Name of Capital Project

Lindy Sisson, Executive and Artistic Director 6047085655.00 6047085661
Contact Person and Title Telephone Fax

#402, 873 Beatty St. lsisson@childrensfestival.ca
Mailing Address E-mail Address

David Kerr, Production Manager 6044188857 6047085661.00
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

2005 marked the 28th annual presentation of the Vancouver International Children's Festival, which took place from May 16 to 23, in Vanier Park on English Bay. Since its inception in 1978, the festival has been emulated around the world, helping to enhance the reputation of Vancouver and Canada as a leader in the presentation of performing arts for young people. The Festival presents all forms of artistic work from around the world, with a strong commitment to producing new creation by Canadian artists. The Festival also offers a culturally diverse array of hands-on arts activities for an average of 55,000 children, their teachers and parents who attend each year.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings (*included @ Warner Quirk*)

Type of Project: Purchase of Performance Tent for the Vancouver International Children's Festival.

The Vancouver International Children's Festival is presented in Vanier Park and requires the creation of theatre spaces inside tent facilities to present it's performances. Currently there are 3 main tent venues, plus we use one indoor theatre space, the Auditorium inside the Museum/Space Centre Building. The Festival also includes over 20 site activities and offers food services, first aid, washrooms and a market place - all these activities require tents which are either owned or rented by the Festival. The Festival Site program includes roving performers and free performances on an out door stage whose programming includes: music, dance, and our Youth for Youth program which provides young artists with a performance opportunity.

Our Capital Project is to purchase a new production tent. This tent will allow us the flexibility to expand our existing facilities as needed so as to accommodate a greater variety of performances.

Estimated start date for project *Tent to be purchased for 2006 Festival* How long will construction take?

3. PROJECT FUNDING

Total Project Cost \$43,017

Funding Sources:		
Federal Government		\$21,508
Provincial Government		\$
Others (Specify Source)	\$7,710	\$
		\$
		\$

City of Vancouver Grant Request \$14,339
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Developmental Disabilities Association Of Vancouver - Richmond
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Playground Renovations at Kids at G.F. Strong Child Development Centre
Name of Capital Project

Nisse Gustafson, Grant Writer (604) 233-5406 (604) 273-9770
Contact Person and Title Telephone Fax

Suite #100 - 3851 Shell Road, Richmond, BC V6X 2W2 ngustafson@develop.bc.ca
Mailing Address E-mail Address

Andrew Roets, Asst Director, Child & Family Servc (604) 233-5438 (604) 273-9770
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

The Developmental Disabilities Association was established in 1952 by twelve parents of children with developmental disabilities who were seeking to enroll their children in public schools.

Since then it has evolved considerably, and now serves 2,000 clients and their families in fifty community based programs, which include an Infant Development Program, 7 preschools and daycares, 2 after-school programs, Family Support & Advocacy, a supported employment program, vocational and life skills programs, supported group homes, and adult residences.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

The playground at the Kids at G.F Strong Child Development Centre requires major renovations. This includes repairs to existing play structures, ground cover, and hill grading improvements, as well as construction of newly designated play areas for infants and toddlers, and for children with mobility challenges and disabilities. The playground at the G.F. Strong site was originally built 15 years ago. Long term use, weathering, and erosion have left the playground in a very poor state, and it is in great need of an overall upgrade. Renovations include: improvements to ground cover, fall zones, paving; installation of proper drainage and log borders in areas where erosion is an issue; reduction of hill inclines; removal of several shrubs which attract bees; replacement of damaged and weather-worn play structures; adding more equipment for toddlers and those with mobility challenges.

Estimated start date for project July, 2005

How long will construction take? 3 - 4 months

3. PROJECT FUNDING

Total Project Cost

\$82,390

Funding Sources:

Federal Government	\$
Provincial Government	\$35,000
Others (Specify Source) DDA	\$8,000
* FOUNDATIONS & GRANTS	\$15,000
* DONATIONS & FUNDRAISING EVENTS	\$5,000
	\$

* SEE ATTACHED
PROPOSAL FOR
DETAILS.

City of Vancouver Grant Request

\$20,000

(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

The Metropolitan Cooperative Theatre Society [Operating As Metro Theatre]
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

RENOVATION -- OAK STREET BUILDING
Name of Capital Project

JOHN HEDGECOCK, President (604) 948-1765
Contact Person and Title Telephone Fax

2 - 1100 56th Street DELTA BC V4L 2N2 ebor@telus.net
Mailing Address E-mail Address

DON GLOSSOP (604) 277-2781
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

Metro Theatre is a non-profit Cooperative Society formed (and registered) in 1962, in the Marpole area of Vancouver, providing ARTS, CULTURAL AND SOCIETAL services to Vancouver residents. It is a volunteer-run organization that has a 43-year history of quality live theatre productions, under sound administration and financial stability -- having proudly kept the operation solvent for 43 years with hardly any external financial support. However, this project is urgently necessitated because of water ingress, and the need for other repairs.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

1. To replace FOUR sets of leaking, aluminum windows, and refurbish/protect external wood fascia cladding.
2. To replace worn-out flooring on Second floor.
3. To install cabinets on Second Floor.
4. To paint Second Floor walls and ceiling.
5. To paint staircase leading to Second Floor.
5. To upgrade built-in vacuum system in Groung Floor workshop.

Estimated start date for project June 1, 2005

How long will construction take? Three weeks

3. PROJECT FUNDING

Total Project Cost **\$13,977**

Funding Sources:
Federal Government \$
Provincial Government \$
Others (Specify Source) \$5,300
\$4,018
\$
\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$4,659



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Network Two Community Services Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

DTES EARLY CHILDHOOD DEVELOPMENT CENTER 717 Princess

Name of Capital Project

SABINE TANASIUK

Contact Person and Title

(604) 257-6949

Telephone

(604) 257-5944

Fax

c/o Ray-Cam Center

Mailing Address

sabine.tanasiuk@vancouver.ca

E-mail Address

920 E. Hastings Street Vancouver, BC V6A 3T

Project Manager (if different from above)

(604) 257-6949

Telephone

(604) 257-6944

Fax

Brief history and description of organization:

Network Two Society a coalition of community based organizations and groups was formed in 1996 as a result of the interest in the then Ministry of Social Services to reduce administrative duplication and overlap by developing 'service hubs' across the city. Network Two is located in the northeast sector of East Vancouver and includes the communities of Strathcona, the Downtown Eastside, Grandview Woodlands, and parts of Hastings-Sunrise. The Society promotes the optimal development and well being of children, youth, families and adults building on nurturing family and support networks within the community.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

To renovate to community care licence standards the space at 717 Princess Street (DTES Early Childhood Development Center) as required by the community so that all parents and pre-school children, particularly low-income parents and children, can participate in employment and training and other activities that promote full participation in community life; This project will help ensure children from the downtown eastside are 'school ready' with involvement in quality early childhood development programs; will provide early intervention programs, such as the head start program, Aboriginal ECE; connect to existing programs and opportunities for both referral, support and planning in a HUB model. See attached Building drawings....Renovation plans going through final approval of committee and will be sent with final sign off.

Estimated start date for project October 1, 2005

How long will construction take? 2.5 months

3. PROJECT FUNDING

Total Project Cost

\$2,780,225

Funding Sources:

Federal Government
Provincial Government
Others (Specify Source)

\$
\$500,000
\$1,952,500
\$
\$
\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$327,725



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Satellite Video Exchange Society
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Video In Studios: Purchase of Building and Land at 1965 Main St., Vancouver
Name of Capital Project

Katherine Lee, Media Arts Administrator (6048728337.00) (6048761185.00)
Contact Person and Title Telephone Fax

1965 Main Street, Vancouver, V5T 1C3 admin@videoinstudios.com
Mailing Address E-mail Address

Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

Since 1973 Video In Studios/Satellite Video Exchange Society (SVES) has been a charitable, non-profit, artist-run organization dedicated to the development, advancement, conservation and study of media arts.

The society provides production facilities, equipment, training, education, exhibitions, distribution services, professional development, research, curatorial and publishing opportunities to those interested in contemporary media arts and related artistic, social, and cultural issues.

In addition, SVES provides a dynamic artistic program including lectures, workshops, residencies, symposia, conferences, historical archives and access.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

Purchase of Building and Lot: 1965 Main Street, Vancouver, BC V5T 1C3
Includes purchase of revenue-generating business: Alderbridge Mini-storage
Occupancy: Currently occupying leased premises

Estimated start date for project

How long will construction take?

3. PROJECT FUNDING

Total Project Cost **\$1,200,000**

Funding Sources:
Federal Government \$100,000
Provincial Government \$100,000
Others (Specify Source) \$300,000
\$200,000
\$300,000
\$100,000

City of Vancouver Grant Request **\$100,000**
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Sexsmith Community School Consultative Association
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Upgrade to the Multi Purpose Room to house a "Before and After" School Child Care Program - In partnership with the YMCA Daycare program

Name of Capital Project

Phil Moses, Principal, Sexsmith Community School
Contact Person and Title

Telephone 604 713-4901
Fax 604 713-4903
pmoses@vsb.bc.ca
E-mail Address

7455 Ontario Street
V5X 3C1

Mailing Address

Anne Lee
Project Manager (if different from above)

(604 713-5744)
Telephone

Brief history and description of organization:

Sexsmith Community School Consultative Association has had a lengthy history with the school community and it is now reaching out to provide a resource, a service, to the community at large. The diverse demographics of the South Slope would benefit by having a daycare program that would provide support in a safe and caring environment for all of our families.

2. PROJECT SUMMARY

Type of Project: New construction

Briefly describe the proposed capital project. Attach drawings

Seismic Upgrade Sexsmith Elementary School Project #114798

The whole project has an \$8.3 million Ministry of Education Approval. However, the upgrade to the Multi Purpose Room to house a Daycare program is not covered in the Ministry 'grant'. The projected cost of such an upgrade is approximately \$200,000 and is the amount we are using for the purpose of this application.

The Vancouver School Board and Iredale Group Architects are the designing partners and no drawings are available as yet.

Estimated start date for project

How long will construction take?

3. PROJECT FUNDING

Total Project Cost

\$

Funding Sources:

Federal Government		\$
Provincial Government		\$ 8.34 million
Others (Specify Source)	City of Vancouver	\$ 200,000
	Vancouver Foundation	
	Provincial Grants	
	Vancouver School Board	

\$
\$
\$



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Spare Time Child Care Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Livingstone School Out Of School Care

Name of Capital Project

Astrid Visscher, Administrator

Contact Person and Title

(604) 325-1010

Telephone

(604) 325-1039

Fax

6901 Elliott Street, Vancouver V5S 2N1

Mailing Address

astrid@sparetimesociety.org

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The Spare Time Society is a well established, single service, parent run society that provides high quality before and after school programs for children 5-12 years old. We are based in 4 elementary schools in Vancouver, and have a total licensed capacity of 219. The programs are located in Fraserview, Marpole and Mt. Pleasant. We currently serve approximately 220 children. We provide full day programs (7:30 am-6:00pm) during all school break periods, and we have a full meal program included in the fees.

2. PROJECT SUMMARY

Type of Project:

Renovation

New construction

Briefly describe the proposed capital project. Attach drawings

We were approached by the principal of Livingstone Elementary School (315 east 23rd avenue) to develop an out of school care program in 2 unused buildings on the school site. The school population had been surveyed, and in this historically underserved area, there was a significant response from parents that would access a program if it were available. Children are leaving this school to attend schools out of the catchment area that have on-site child care. One of the schools Livingstone is losing enrolment to is General Wolfe, where we currently operate a program with 84 spaces that has a long wait list. For this project, we propose to renovate the 2 buildings to upgrade them to licensing and city standards, including repairs and upgrades. The programs will then be able to register 30 full time children, The centre will be intergrated, and will have a food program.

Estimated start date for project July 1, 2005

How long will construction take? 3 months

3. PROJECT FUNDING

Total Project Cost

\$135,368

Funding Sources:

Federal Government

\$

Provincial Government

\$33,842

Others (Specify Source)

\$56,403

\$

\$

\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$45123



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Vancouver Aboriginal Friendship Centre
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Name of Capital Project

Stan Pranteau, Executive Director (604) 251-4844 (604) 251-1986
Contact Person and Title Telephone Fax

1607 East Hastings Street programdirector@vafcs.org
Mailing Address E-mail Address

Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

Mission Statement: To strengthen our diverse Aboriginal community through culture, spirituality, recreation, wellness; and embracing community dialogue with unity and respect.

Since 1963, the Vancouver Aboriginal Friendship Centre Society (VAFCS) has been meeting the needs of aboriginal people making a transition to the urban community. The Friendship Centre provides programs in health and welfare, social services, human rights, culture, education, recreation and equality for all genders of aboriginal people of all age groups. The Friendship Centre emphasizes the philosophies and values of aboriginal culture and tradition.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

The VAFCS Society is in the midst of a renewal. A new, proactive and community-minded Board of Directors was elected by the membership in October 2004. A new Executive Director, the first permanent one in over a year, has been hired and new programs are being funded and offered at the Centre. The renovations that we are proposing will enhance that sense of renewal to the community, to the users of programs and services and to the organization itself.

The renovations includes a complete re-finishing of four public washrooms, a new childcare outdoor play centre, a re-finishing of the childcare program area (including washroom, indoor program area and kitchen), new doors in the gymnasium and a new sign at the front of the Friendship Centre facility. Many of these program or facility areas have not been updated in decades, and at present there is no sign at the front of the facility.

Estimated start date for project July 1, 2005

How long will construction take? 8 months

3. PROJECT FUNDING

	Total Project Cost	\$222,440
Funding Sources:		
Federal Government	\$205,440	
Provincial Government	\$	
Others (Specify Source)	\$	
	\$	
	\$	
City of Vancouver Grant Request		\$17,000
(N.B. Not to exceed 1/3 of total project costs)		



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Vancouver Status Of Women

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Renovation

Name of Capital Project

Julie Ham, Administrative Coordinator

(604) 255-6554

(604) 255-7508

Contact Person and Title

Telephone

Fax

2652 East Hastings Street, Vancouver, BC, V5K 1Z6

womencentre@vsw.ca

Mailing Address

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

Vancouver Status of Women was founded in 1971 to ensure that the recommendations of the Royal Commission on the Status of Women were implemented. VSW conducted research and prepared education materials for women, government officials and the general public. The organization participated in committees and task forces set up by all levels of government, advocated on behalf of individual women through our ombudservice and published a feminist newspaper, Kinesis. Educational and programming activities included consciousness-raising and assertiveness training groups for women and the organizing of numerous conferences, workshops and celebrations.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

This project will involve roof design, specification, replacement coordination and a roof maintenance program.
The Center's roof has exceeded its maximum life expectancy and needs to be replaced with a better quality, longer lasting roofing system. The existing roof is built-up tar and gravel. The roof is 15 years old. The roof was observed at roof edges. Roofing material is blistered, ridged and gravel is not evenly distributed. Perimeter flashing is weathered, paint is peeling and some rust is visible.
Based on recommendations from our building inspector, VSW is seeking to strip the existing built-up tar and gravel roofing and replace with a 2-ply SBS torch-on roofing system.

Estimated start date for project October 1, 2005

How long will construction take? 2 months

3. PROJECT FUNDING

Total Project Cost

\$20,000

Funding Sources:

Federal Government

\$

Provincial Government

\$8,000

Others (Specify Source)

\$5,334

\$

\$

\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$6,666



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

West Coast Christian Fellowship
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Children Care Center
Name of Capital Project

Selena Tsang, Project Facilitator (604) 716-0280 (604) 435-3605
Contact Person and Title Telephone Fax

3198 E. Georgia Street, Vancouver, BC V5K 2L1 selenatsang@yahoo.com
Mailing Address E-mail Address

Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

West Coast Christian Fellowship was incorporated pursuant to the British Columbia Society Act on April 15, 1981. It was registered as a charitable organization. The Society currently has five Members and a congregation of approx. 250 people. It also operates West Coast Christian School offering instructions to students from kindergarten to grade 11. The school has an enrolment of 100 students, including those handicapped, with special needs, ESL, home-schooling, and some receiving bursaries from the society due to financial difficulties. The society also receives charitable donations by cash, lands, properties or otherwise.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

The society (previously registered) has operated daycare center, girl's and boy's club and free ESL adult classes in the premise before. From 1993 to April 2005, the premise was primarily used for West Coast Christian School on weekdays, and ESL classes in the evenings. The school has now moved to a new premise, leaving space available to enhance the society's mission to further serve the community by a children care center - preschool, daycare and out-of-school care. The proposed capital project includes the installation of a kitchen, and one bathroom for each of the two floors inside the premise. The kitchen will serve diverse functions - to offer cooking classes to OOS children, hot breakfast (at very low price) to the OOS children and parents, food preparation area for daycare children, etc. The bathrooms are required according to the licensing requirements.

Estimated start date for project July 1, 2005

How long will construction take? 4-6 weeks

3. PROJECT FUNDING

Total Project Cost \$34,000

Funding Sources:

Federal Government	\$
Provincial Government	\$4,000
Others (Specify Source)	\$5,000
	\$3,000
	\$10,667
	\$

City of Vancouver Grant Request \$11,333
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants
APPLICATION FORM

Deadline:
Friday, May 27, 2005

1. IDENTIFICATION OF APPLICANT

Young Women's Christian Association Of Vancouver (Ywca)

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Emma's Infant Toddler Care

Name of Capital Project

Jessica Thoms, Manager Major Gifts

(604) 895-5780

(604) 684-9171

Contact Person and Title

Telephone

Fax

535 Hornby Street, Vancouver, BC V6C 2E8

jthoms@ywcavan.org

Mailing Address

E-mail Address

Michelle Sing, Director, Human Resources

(604) 895-5753

(604) 684-9171

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The YWCA works to touch lives and build better futures for children, youth and women through advocacy and integrated services that foster economic independence, wellness and equal opportunities. Through its actions, the YWCA addresses violence against women, affordable housing, child care, poverty, health and wellness, leadership and employment training in the Greater Vancouver area.

The YWCA, established in 1897, is a volunteer and membership-based organization. We are a resource for women and their families. We also provide programs and services for anyone who wants to set new goals and reach them.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings

Since 1983, YWCA Emma's has provided on-site child care services for at-risk low-income teenage mothers who are finishing their high school education at Sir Charles Tupper Secondary School. Each year, 55 mothers and their children receive support from Emma's. The Child Care is comprised of two attached 21 year-old, 1,962 sq ft portables that do not meet City of Vancouver Design Guidelines. In addition the facility does not have child size toilets, a storage area for strollers and supplies or a staff area. A 3,398 sq ft modular structure will be custom built to serve up to 28 children. In order to ensure the teen moms complete high school, upon application, the VCH licensing will agree to allow us to care for three year old children, when necessary, for a limited time. A larger space will allow for more educational equipment and toys that further enhance child development.

Estimated start date for project June 1, 2005

How long will construction take? 15 weeks

3. PROJECT FUNDING

Total Project Cost \$766,068

Funding Sources:

Federal Government	\$
Provincial Government	\$216,059
Others (Specify Source)	\$551,009
	\$
	\$
	\$

City of Vancouver Grant Request \$100,000
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2005 Capital Grants

Deadline:
Friday, May 27, 2005

GUIDELINES AND CRITERIA

1. ELIGIBILITY

Registered non-profit societies which are based in the city and provide social or cultural services (including childcare) to Vancouver residents are eligible to apply for Capital Grants. Societies must be in good standing with the Registrar of Companies, be financially stable with sound administration and have a proven track record of public service.

Non-profit organizations, whose primary purpose or activity is the provision of health care, educational, sport, recreational or religious programs and services, are not eligible. Nor are projects involving City-owned facilities.

The organization shall have an independent, active governing body composed of volunteers. Its main responsibilities shall be program and policy development and fund raising. The Board is held responsible for the effectiveness of services provided and the financial accountability for funds received from all sources. Voting members of the Board of Directors of a Society receiving funds from the City of Vancouver may not be remunerated for services to the society, but they may be reimbursed for expenses.

The organization must extend its services to the general public in the City of Vancouver, and may not exclude anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income.

2. ALLOWABLE EXPENSES FOR CAPITAL GRANTS

Capital grants are for major capital projects located in the City of Vancouver, involving facility purchase, construction, renovation or expansion. Projects involving City-owned or leased facilities are not eligible for City Capital Grants. Capital Grants may not be used to cover deficits or to pay for furniture, equipment and other depreciable assets, repairs, maintenance or work already under way or completed.

3. COST SHARING

THE CITY'S CONTRIBUTION TO A PROJECT SHALL NOT EXCEED ONE-THIRD OF THE TOTAL COST. Payment of Capital Grants will be contingent on the organization securing funding from other sources.

4. PRIORITIES

Capital Grants are discretionary and will only be provided for projects which meet high standards of quality and excellence in the provision of service to the residents of Vancouver.

The following factors will be taken into account in reviewing applications:

1. Service improvements as a result of proposed capital project;
2. Appropriateness, benefits, effectiveness and quality of service;
3. Financial need of the organization;
4. Cost of service;
5. Community support;
6. Financial and cultural accessibility for the broad community;
7. Financial support from other sources;
8. Tenure of term of lease (if facility not owned); and
9. Amount of grant request in the context of available funds.

5. CITY COUNCIL DECISION ON CAPITAL GRANTS

The deadline for Capital Grant applications is 4:30 pm on Friday, May 27, 2005. City staff will review all eligible applications and make recommendations to City Council in late June. A copy of staff recommendations will be sent to all applicants, along with a notice of the Council meeting at which the grants will be considered. Those applicants wishing to speak to the recommendations in the report may contact the City Clerk's office. Following the meeting, all applicants will be notified of Council's decision in writing by the City Clerk's office.