



## CITY OF VANCOUVER

### ADMINISTRATIVE REPORT

Report Date: June 28, 2005  
Author: Najh Charania  
Phone No.: 604.873.7248  
RTS No.: 05388  
CC File No.: 1254  
Meeting Date: July 12, 2005

TO: Vancouver City Council  
FROM: Councillor Ellen Woodsworth  
SUBJECT: Councillor Woodsworth Travel to Japan in August 2005

#### RECOMMENDATION

THAT Council authorize Councillor Woodsworth to attend the 60<sup>th</sup> Anniversary of Hiroshima to be held in Hiroshima from August 2 to August 10, 2005, at an estimated cost of \$4,940.00, source of funding to be the Councillors 2005 travel budget.

#### CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

#### COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

#### PURPOSE

The purpose of this report is to seek Council's approval for Councillor Woodsworth to attend the 60<sup>th</sup> Anniversary of Hiroshima as a representative of the City.

**DISCUSSION**

Councillor Woodsworth has been asked by the Mayor of Hiroshima to represent the City of Vancouver at the 60<sup>th</sup> Anniversary of Hiroshima.

**FINANCIAL IMPLICATIONS**

The estimated costs to be funded from the 2005 Councillors Travel Budget are as follows:

Item	Estimated Costs
Airfare - return Vancouver/Hiroshima	\$ 2,000.00
Accommodations 10 nights @	\$ 1,910.00
Ground Transportation	\$ 250.00
Per Diem - 10 days @ US\$60 /day (78 Cdn \$)	\$ 780.00
Total Estimated Costs	\$ 4,940.00

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