



## CITY OF VANCOUVER

### ADMINISTRATIVE REPORT

Date: May 9, 2005  
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Meeting Date: May 24, 2005

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Councillor Raymond Louie's Travel to Berlin, Germany, August 19 - 28, 2005

#### RECOMMENDATION

- A. That Council give consideration to authorize Councillor Raymond Louie to attend the FCM's 2005 Community Energy Planning (CEP) Conference to be held in Berlin, Germany, from August 19, 2005 to August 28, 2005, with expenses estimated at \$4120, to be funded from the 2005 Travel Budget.
- B. That Council grant a Leave of Absence for Councillor Louie for August 19 - 28, 2005 to attend FCM's 2005 Community Energy Planning (CEP) Conference.

#### CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

#### COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires Council approval for Council member reimbursement of expenses incurred while on city business.

**PURPOSE**

Councillor Raymond Louie has been invited to join FCM's 2005 Community Energy Planning Mission for urban and rural municipal governments of all sizes. It is a great opportunity to learn about: energy and environmental policies and strategies; Renewable energy supply and district energy systems; Land-use and sustainable urban planning practices; Site planning, building design, and energy efficiency; Infrastructure design and efficiency; Sustainable waste Management practices.

**FINANCIAL IMPLICATIONS**

The estimated costs to be funded from the 2005 Travel Budget are as follows:

Item	Estimated Costs
Airfare - return	\$ 1820.00
Accommodations and Registration (incl 8 nights)	1000.00
FCM Deposit (to be refunded in August 2005)	600.00
Ground Transportation	50.00
Per Diem - 10 days @ \$65/day	650.00
Total Estimated Costs	\$ 4120.00

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