



October 27, 2004

To: Bruce Maitland, Director, City of Vancouver

email: bruce_maitland@city.vancouver.bc.ca

Re: First Night Vancouver / Easypark Lot 21

Dear Mr. Maitland:

I am writing to you regarding the Easypark lot on the corner of Georgia Street and Cambie.

As you may have heard, we are gearing up for the First Annual First Night Vancouver. Last year's cancellation of First Night Granville Island left a big hole in Vancouver's New Year's Eve festivities. With the City of Vancouver coming on as a Founding Partner, the 30,000 expected guests will take part in new and exciting experiences while enjoying old favourites including hands-on demonstrations, storytelling, parades and workshops. The new location of downtown Vancouver also allows us to program most of the event indoors, which is always a selling feature in rainy Vancouver!

Because of our large program we have found that we've run out of room for all the activities and I am now writing to request that the City of Vancouver donate the use of this parking lot on December 30th for setup, December 31st for setup and the event and January 1st for teardown.

We will make every attempt to accommodate the Canada Post trucks that are currently using the parking lot by speaking to their person in charge and making sure that we leave enough space for the trucks to enter, turn and park both before and during our event. As well, if there are other long-term parking

customers we would be happy to work with them as well, to ensure their satisfaction.

Should you require any materials on our event or organization, or further information, please do not hesitate to call me at (604) 872-0928, ext. 228.

I look forward to talking with you soon.

Sincerely,

Ann Phelps

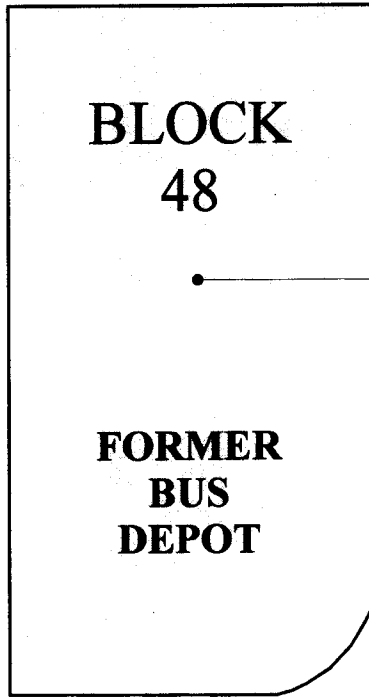
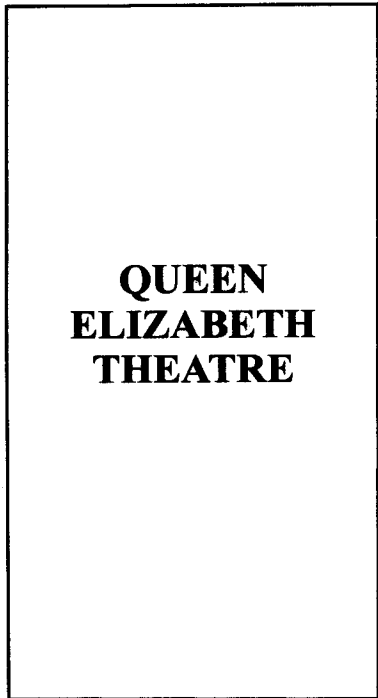
Ann Phelps, Producer
First Night Vancouver

cc Mel McKinney, General Manager, EasyPark Vancouver
Curt Toews, Manager, EasyPark Vancouver

APPENDIX B



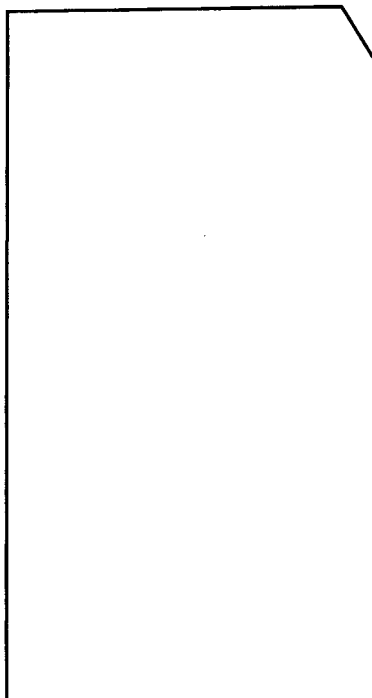
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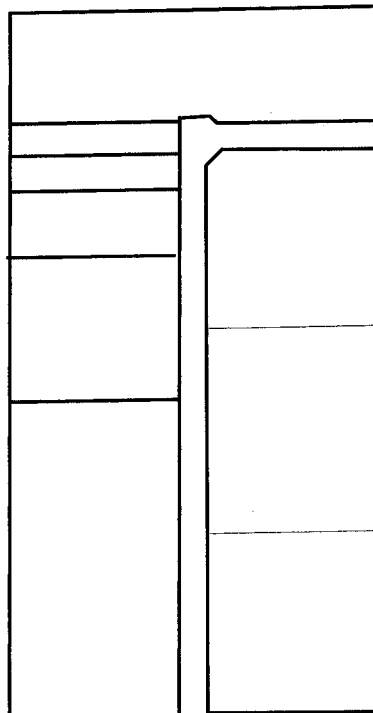
SUBJECT

Georgia Street

Hamilton Street



Cambie Street



Beatty Street

Robson Street