

# LATE DISTRIBUTION FOR COUNCIL - November 4, 2003

## ADMINISTRATIVE REPORT

# A13

Date: October 29, 2003  
Author/Local: K.Dornan/6029  
RTS NO. 03753  
CC File No.: 1254  
Meeting Date: November 4, 2003

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Authority to Incur Expenditures in London, November 17 & 18, 2003

### **RECOMMENDATION**

- A. *THAT Council authorize payment for Councillor Jim Green to extend a trip to London, England, to meet with London officials on a number of mutually important issues.*
- B. *THAT Council authorize a Leave of Absence for Civic Business for Councillor Green on Tuesday, November 18, 2003.*

### **CITY MANAGER'S COMMENTS**

*The City Manager submits the recommendation for Council's CONSIDERATION.*

### **COUNCIL POLICY**

*Current City Business Travel Policy, approved July 31, 1992, requires Council's approval for travel outside North America.*

### **PURPOSE**

This report requests approval for Councillor Jim Green to incur accommodation and other miscellaneous travel expenditures while in London.

## ***DISCUSSION***

Councillor Green will be traveling to London, England to attend a conference entitled Urban Regeneration and Quality of Life – Lessons from Canada and will be speaking at London School of Economics on the Vancouver Agreement. The airfare and ground transportation will be paid by the conference organizers.

This is an excellent opportunity to meet with officials in London to discuss issues such as transportation, cultural and economic policies as well as social issues. Councillor Green's proposed agenda includes several meetings with local representatives as follows:

### **November 17, 2003**

- Patrick McVeigh, Senior Strategy Development Advisor, London Development Agency
- Lunch meeting with Marcus Bell, Divisional Manager and Lindsey Bell, Director of Neighbourhood Renewal Strategy, Social Exclusion Unit
- Mallen Baker, Development Director, Business in the Community
- David Halley, Global Networks, Business in the Community
- Lucy McNamara, Seeing is Believing

### **November 18, 2003**

- Breakfast meeting with Mike Tuffrey, Chair of the Economic and Social Development Committee, London Assembly
- Attendance at a meeting of the Economic and Social Development Committee (scrutiny Session on the Mayor's revised Economic Development Strategy)
- Meeting with Jeanette Arnold, Chair of Cultural Strategy Group, London Assembly
- David Panton, Acme Studios
- Meeting with Peter Davies, Deputy Chief Executive of Business in the Community.

Because the trip is already paid for, the costs will be limited to local expenses such as accommodation and per diem. The benefits associated with this rare opportunity far outweigh the relatively low cost.

***FINANCIAL IMPLICATIONS:***

The estimated costs to be funded from the 2003 Operating Budget are as follows:

<b>Item</b>	<b>Cost per Councillor</b>
Airfare (Calgary - return)	\$ 0
Accommodation (3 nights/\$160 per night)	\$ 480
Miscellaneous	\$ 50
Per Diem (\$65 US/ 3 days)	\$ 255
<b>TOTAL</b>	<b>\$785.00</b>

Councillor Green will also require a Leave of Absence for November 18, 2003.

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