


Schedule "A" – Services
Service Contract C04-HPI 0417
City of Vancouver

In accordance with the policies and procedures approved by the Province, the Contractor will perform the following services:

1. Update existing documentation on community heritage register properties to meet the new documentation standards for inclusion on the BC Register of Historic Places (BCRHP) and nomination to the Canadian Register of Historic Places (CRHP).
2. Undertake research and documentation on properties to be added to the community heritage register (Section 582, *Vancouver Charter*) consistent with the new documentation standards for the BCRHP and CRHP.
3. Undertake such consultation and notice as required by the *Vancouver Charter*, (Sections 582 and 602) or *Heritage Conservation Act* (Sections 3 and 37) and such related activities as the community deems appropriate to ensure that property owners and the community are involved in the development of the community heritage register.
4. Convert or create no less than 146 community heritage register records in a format satisfactory to the Heritage Branch and transfer those records in electronic and paper format to the Branch.
5. Attend such training workshops as may be scheduled by the Heritage Branch, the Department of Canadian Heritage or the Parks Canada Agency, on documentation standards or other subjects related to the development of community heritage registers, BCRHP or CRHP.

THE PROVINCE AND THE CONTRACTOR AGREE TO THE TERMS OF THIS SERVICE CONTRACT AND IN PAGE 1 OF 4, SCHEDULES, AS OUTLINED ABOVE.

Contract Officer Initials 	Contractor Initials
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