

**City of Vancouver Cultural Grants 2003
Operating and Project Applications, Alphabetical List**

		<i>(Column 1)</i>	<i>(Column 2)</i>	<i>(Column 3)</i>	<i>(Column 4)</i>
	Organization Name	Grant Type	2003 Recomm.	2003 Request	2002 Grant 2002 Other Civic Support
1	Aboriginal Art and Culture Celebration Soc.	PR	5,000	7,000	5,000
2	Alibi Unplugged Script Reading Series Soc.	PR	1,500	7,500	-
3	Alliance for Arts & Culture Soc.	OP*	40,000	42,000	40,000 VS
4	Artropolis (A. T. Eight Artropolis Soc.)	PR	7,500	10,000	-
5	Arts Club of Vancouver Theatre Soc.	OP*	90,000 +	100,000	87,000 VS
6	Artspeak Gallery Soc.	OP*	13,000 +	17,000	12,000
7	Axis Theatre Soc.	OP*	14,000 +	15,000	13,500
8	B.C. Book Prizes (West Coast Book Prize Soc.)	OP	2,500 -	5,000	3,500
9	Ballet B.C. (Pacific Ballet B.C. Soc.)	OP*	82,000	92,000	82,000 DI \$5,000; TR \$124,350
10	Bard on the Beach Theatre Soc.	OP*	10,000	15,000	10,000 VS
11	Barking Sphinx Performance Soc.	PR	900 -	2,500	1,000
13	Battery Opera Performing Arts Soc.	PR	5,500 +	7,000	5,000
14	Boca Del Lupo Theatre Soc.	PR	5,000 +	10,000	4,000
15	Burney Ensemble Soc.	OP	3,000	4,000	3,000
16	Canadian Music Centre - B.C.	OP*	11,000	12,000	11,000 VS
17	Carousel Theatre Soc.	OP*	21,000	25,000	21,000
18	Centre Culturel Francophone de Vancouver	PR	6,000 +	10,000	5,000
19	Chamber Music Festival (Van. Recital Soc.)	OP*	12,000 +	15,000	11,500
20	Children's Arts Umbrella Assn.	OP*	15,000	25,000	15,000 OD \$3,500
21	Children's Festival (Can. Institute of the Arts for Young Audiences)	OP*	116,500	125,000	116,500 BAX \$6,225; VS
22	Chinese Cultural Centre of Van.	PR	-	5,000	BAX \$8,300; VS
23	Chor Leoni Men's Choir	OP	3,000	4,000	3,000
24	Cineworks Independent Filmmakers Soc.	OP*	15,000	20,000	15,000 VS
25	Co. Erasga Soc.	PR	2,000	5,000	

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or property tax exemption)

Appendix A

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
Organization Name	Grant Type	2003 Recomm.	2003 Request	2002 Grant	2002 Other Civic Support
26 Coastal Jazz and Blues Soc.	OP*	12,500 +	30,000	10,000	DI \$5,000; TR \$8,300; VS
27 Contemporary Art Gallery Soc.	OP*	43,000 +	50,000	40,000	VS
28 Crystal Pite Dance Soc.	PR	3,500	5,000		
29 DanceArts Vancouver Soc.	OP*	17,000	35,000	17,000	
30 Dancing on the Edge Festival Soc.	OP*	9,000 +	10,000	8,500	TR \$8,080; VS
31 Dragon Boat Festival (Can. Intl. Dragon Boat Festival Soc.)	OP	5,000	15,000	5,000	
32 Early Music Vancouver (Van. Soc. for Early Music)	OP*	14,000 -	16,000	16,000	VS
33 EDAM Performing Arts Soc.	OP*	11,000	15,000	11,000	
34 Eelam Tamil Community Assoc. of British Columbia (ETCABC)	PR	-	24,000		
35 Electric Company Theatre Soc.	OP	8,500 +	12,000	8,000	OD \$3,500
36 Elektra Women's Choir	OP	2,000	2,000	2,000	
37 Felix Culpa (Grinning Dragon Theatre Soc.)	PR**	3,500 +	7,000	2,500	
38 Firehall Theatre Soc.	OP*	40,000 +	50,000	39,000	VS
39 Full Figure Theatre	PR	1,000	8,000	-	
40 Gallery Singers Soc.	PR	-	4,000		
41 Green Thumb Players Soc. (Green Thumb Theatre for Young People)	OP*	31,000	33,000	31,000	
42 Grunt Gallery - Visible Arts Soc.	OP*	12,000 +	13,000	10,000	
43 Hard Rubber New Music Soc.	OP	3,000	3,500	3,000	
44 Headlines Theatre (Theatre for Living Soc.)	OP*	10,000	10,000	10,000	
45 Holy Body Tattoo Soc.	OP*	11,500 +	16,000	10,000	
46 Intertribal PowWow Committee	PR	1,500	3,000	1,500	VS
47 Joe Ink Performance Soc.	OP	6,000	10,000	6,000	
48 Karen Jamieson Dance Soc.	OP	7,000 +	8,000	6,500	
49 Katari Taiko Drum Group Assn.	PR	-	1,500		
50 Kokoro Dance Theatre Soc.	OP*	11,500	15,000	11,500	
51 Little Chamber Music Series That Could Soc.	OP	1,500	1,500	1,500	
52 Lola MacLaughlin Dance Soc.	OP*	10,500 +	16,000	9,000	
53 MainDance Projects Soc.	OP	2,000	5,000	2,000	
54 Malaspina Printmakers Soc.	OP	4,500	5,000	4,500	
55 Mandala Arts and Culture Soc.	PR	3,000	3,000		
56 Mascal Dance Soc.	OP	7,000	12,000	7,000	
57 Modern Baroque Opera Soc.	OP*	7,500 -	15,000	9,000	
58 Mortal Coil Performance Soc.	PR	5,500	10,000	5,500	

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Organization Name	Grant Type	2003	2003	2002	2002	Other Civic
		Recomm.	Request	Grant	Support	
59	Movement Enterprises Soc.	PR	1,500 +	10,000	1,000	
60	Moving Images Distribution Soc.	OP	-	6,000	3,000	
61	Music in the Morning Concert Soc.	OP	8,000 +	10,000	7,000	
62	Native Daughters of B.C., Post No. 1	OP	3,500	6,000	3,500	VS
63	New Orchestra Workshop Soc.	OP	3,500	5,000	3,500	
64	Newworld Theatre Soc.	PR	6,000	8,000		DI \$5,000
65	Norman Rothstein Theatre (Van. Westside Theatre Soc.)	PR	7,500 +	10,000	7,000	VS
66	Or Gallery Soc.	OP*	9,000	16,000	9,000	
67	Pacific Baroque Orchestra Soc.	OP	4,000 +	6,000	3,000	
68	Pacific Cinémathèque Pacifique	OP*	22,500 +	23,000	21,500	VS
69	Pacific Music Industry Assn.	PR	-	10,000		
70	Pacific Theatre (First Pacific Theatre Soc.)	OP	7,000 +	10,000	6,000	DI \$7,000; VS
71	Pink Ink Theatre Productions Assn.	OP*	9,000	20,000	9,000	
72	Pitt Gallery (Unit/Pitt Soc. For Arts and Critical Awareness)	OP	5,000 -	7,500	7,000	
73	Playwrights Theatre Centre	OP*	15,000	17,000	15,000	
74	Powell Street Festival Soc.	OP	6,000	12,000	6,000	VS
75	Public Dreams Soc.	OP*	13,500 +	22,500	12,500	OD \$3,500; VS
76	Ruby Slippers Productions Soc.	OP	7,500 +	10,000	7,000	
77	Rumble Production Soc.	OP*	12,000 +	20,000	9,500	OD \$4,500
78	Satellite Video Exchange Soc.	OP*	16,000	20,000	16,000	DI \$5,000
79	Screaming Weenie Productions	PR	1,000	3,500		
80	Section 8 Theatre Soc.	PR	-	5,000		
81	Seventeenth Floor Performance Co.	PR	-	3,000		
82	Shifting Point Theatre	PR	-	4,000		
83	Soc. for Disability Arts and Culture	PR**	2,500	5,000		
84	Standing Wave	OP	2,500 +	2,500	1,500	
85	Théâtre la Seizième	OP*	8,000	10,000	8,000	
86	Theatre M.O.M. (Theatre Modular Organizational Management Soc.)	OP	7,000 +	10,000	6,000	
87	Touchstone Theatre Soc.	OP*	20,000	22,000	20,000	
88	Up in The Air Theatre Soc.	PR	-	10,000		
89	Urban Ink Productions Soc.	PR	1,000	8,000		DI \$10,000
90	Uzume Taiko Drum Group Soc.	OP	6,500	6,500	6,500	
91	Van. Access Artist Run Centre	OP	5,000 +	10,000	3,000	
92	Van. Afro Rhythms Soc.	PR	500	5,000		
93	Van. Asian Heritage Festival Month Soc.	PR	7,500 +	15,000	7,000	
94	Van. Cantata Soc.	OP*	13,000	14,000	13,000	VS

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Organization Name	Grant Type	2003 Recomm.	2003 Request	2002 Grant	2002 Other Civic Support	
95	Van. Chinese Instrumental Music Soc.	PR	2,000 +	2,000	1,500	
96	Van. Co-operative Radio (Community Radio Edn. Soc.)	OP*	9,000	15,000	9,000	
97	Van. Dance Centre Soc.	OP*	24,000 +	30,000	22,000	DI \$5,000
98	Van. East Cultural Centre	OP*	72,000 +	85,000	71,000	VS
99	Van. Folk Music Festival Soc.	OP*	55,000	55,000	55,000	VS
100	Van. Fringe Festival (First Van. Theatrespace Soc.)	OP*	31,500	65,000	31,500	OD \$2,000
101	Van. Intl. Comedy Festival Soc.	OP	8,000 +	15,000	7,500	
102	Van. Intl. Film Festival Soc.	OP*	17,500	25,000	17,500	
103	Van. Intl. Writers Festival Soc.	OP*	20,000	20,000	20,000	
104	Van. Moving Theatre Soc. + Supplemental grant	OP	4,000 +	5,000	3,500	
					10,000	
105	Van. New Music Soc.	OP*	24,000	27,000	24,000	TR \$2,300; VS
106	Van. Opera Assn.	OP*	17,000 +	30,000	16,000	TR \$272,000
107	Van. Soc. of Storytelling	OP	5,000 +	10,000	4,000	
108	Van. Summer Festival Soc.	PR	9,000 +	10,000	5,000	TR \$16,600
109	Van. Symphony Soc.	OP*	40,000 -	43,000	43,000	TR \$698,955; VS
110	Van. Tap Dance Soc.	PR	2,000	2,500	2,000	BAX \$1,725
111	Van. Youth Theatre Soc.	OP	4,000	8,000	4,000	
112	Vertigo Theatre Arts Soc.	PR	-	2,300		
113	Vetta Chamber Music and Recital Soc.	OP	2,500	3,500	2,500	
114	Western Front Soc.	OP*	20,000 +	25,000	19,000	
115	Western Theatre Conspiracy Arts Soc.	PR	3,500	4,500	3,500	
116	Wild Excursions Productions Soc.	PR	1,500	4,000		
117	Word on the Street Festival (Van. Book & Magazine Fair Soc.)	PR	2,000 +	5,000	1,500	VS
Totals			1,390,900	1,917,800	1,335,500	

Operating and Project grants budget	\$1,430,900
Current recommendations for Operating and Project grants	<u>\$1,390,900</u>
Unallocated balance - For second project deadline	\$ 40,000

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Conditional grants:

Felix Culpa

A grant is recommended for this experienced company's production of a contemporary play from the international repertoire, Wallace Shawn's *The Designated Mourner*, SUBJECT TO confirmation of resources to implement the project.

Society for Disability Arts

A grant is recommended toward the society's *Cyborg Project*, comprising a multimedia performance work at the Roundhouse and an art exhibition at the Pendulum Gallery, SUBJECT TO confirmation of other sources of funding.

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**City of Vancouver Cultural Grants 2003
Operating and Project Applications
Request for Reconsideration**

Organization Name	Grant Type	2003 Recomm.	2003 Request	2002 Grant	2002 Other Civic Support
12 Basil and Thyme Jazz Soc.	PR	-	20,000	-	

Comment:

The festival is scheduled for the fall of this year; however, specific venues and artists are not confirmed at this time. A decision on this request is deferred to the June project grant deadline in anticipation of these confirmations being provided.

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OPERATING GRANTS

Program Information

Deadline 8 December 2003



OFFICE OF CULTURAL AFFAIRS
CITY OF VANCOUVER

Description

This program is intended for established arts organizations that have an ongoing presence in Vancouver and a track record of quality programming or services. It is designed to support a range of activities and art forms, reflecting different cultural traditions and art practice.

General Eligibility Criteria

All applicants for Operating grants must meet the following criteria.

- An applicant must be registered as a non-profit society in British Columbia and must operate on a year-round basis.
- To qualify in this category applicants must have received civic Operating or Project grants for at least the past two years. Applicants who do not meet the two-year funding requirement should apply in the Project category.
- The grants are available to arts organizations engaged in creation, production, presentation and dissemination activities related to the performing, visual, literary and media arts. All applicants must have ongoing paid professional artistic leadership and administration, and must pay principal artistic contributors for their services in accordance with generally accepted professional standards. Eligible activities include creative collaborations between professional artists and community members.
- Operating grants are also available to service organizations with permanent administrative staff and a mandate to provide a range of ongoing services to professional artists and/or non-profit arts organizations based in Vancouver (see Specific Grant Criteria).
- Cultural grants are not available to civic departments or branches (e.g., libraries or community centres). Nor are they intended for social service, religious or sports organizations. Educational institutions (schools, colleges, etc.) do not qualify for cultural grants, but "stand-alone" arts organizations that provide professional and pre-professional training for children and youth may qualify for support for their public presentations (see Specific Grant Criteria).
- Applicants must be based and active in Vancouver, and provide programming or services that are open to the public and publicized city-wide.
- Applicants must have a diversified revenue base, including memberships; significant earned revenue; funding from other levels of government; and support from the private sector through fundraising activities, donations and sponsorships.

Program Information

Specific Eligibility Criteria

Additional guidelines apply to service organizations, performing arts facilities, and training organizations, which must also meet the general eligibility criteria for Operating grants.

Service Organizations

Organizations whose primary objective is to support the development of one or more art forms through a range of services to professional artists and/or non-profit arts organizations may qualify for Operating assistance. Guilds, trade unions, and professional associations are not eligible. To qualify, an organization must:

- Have designated administrative staff and a high standard of professionalism in its operations
- Have a membership that is broadly representative of its mandate and that includes artists and/or non-profit organizations based in Vancouver
- Consistently provide a range of services and resources for members, including a number of the following: research and information, advocacy, human resource development, administrative services and audience development

Performing Arts Facilities

Professionally equipped performing arts facilities zoned for public assembly and managed by independent non-profit arts organizations may qualify for Operating funding. Clubs, schools, churches and community centres are ineligible. To qualify for a grant, a facility must:

- Provide a professional level of facility services (box office, technical, etc.)
- Provide a balance of curated arts programming and presentations that involve multiple users, not just one or two resident companies
- Provide equitable rental access to Vancouver's artists and arts organizations at reasonable rates
- Primarily serve professional artists and arts organizations
- Engage in ongoing umbrella marketing

Training Organizations

"Stand-alone" arts organizations whose primary mandate is to provide professional quality training for children and youth may be eligible for assistance with the costs of annual public presentations (but not with training costs). The following eligibility criteria apply:

- Only professionally directed or curated public performances and exhibitions (not including competitions) qualify for assistance
- Work must be performed and/or created by children and youth
- Activity must take place in a facility regularly used by professional artists in accordance with accepted professional presentation standards
- Only costs directly related to artistic, presentation and promotion activities are eligible

Program Information

Ineligible Activities

Given budget limitations, some activities are simply beyond the scope of this grant program, regardless of their merit. Grants are not available for:

- club or community centre programs
- contests and competitions
- conferences
- workshops, courses and other forms of training
- scholarships
- travel and tours outside Vancouver
- creation and production of films, recordings, books or magazines
- capital projects

General Evaluation Criteria

The following factors are considered in evaluating grant requests:

Artistic Merit

- Artistic merit of the organization's creation, production, presentation and/or dissemination activities
- Degree to which the organization's artistic programming reflects and fulfills its mandate
- Distinctiveness of the organization's activities in the context of comparable activities in Vancouver. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Competence

- Evidence of a clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Financial stability and accountability, and evidence of effective short- and long-term planning
- Appropriate outreach and marketing strategies
- Overall quality and consistency of the applicant's recent activities
- Demonstrated need for financial assistance from the City

Program Information

Community Impact

- Public access to the work, including access by Vancouver's diverse communities
- Substantial and/or growing public interest and attendance
- Level of engagement with other arts organizations, artists and community groups, including distinct communities
- If an organization's work involves collaborative creation with community participants, the strength of the collaborative process and effectiveness of the work in expressing community interests and issues

Process

The annual deadline for Operating grants is in early December. Office of Cultural Affairs staff review the grant applications, conducting interviews with applicants as appropriate. Following the review, recommendations are made by a staff committee. Written notice of these recommendations is sent to all applicants, together with information about the Request for Reconsideration process, and notice of the City Council meeting at which the grants will be considered. Under normal circumstances, successful applicants generally receive grant payment within two and a half weeks of Council's approval.

Contact Information

More information and application forms are available from the City of Vancouver's Office of Cultural Affairs. OCA staff welcome your questions and can be reached at:

OFFICE OF CULTURAL AFFAIRS
CITY OF VANCOUVER
SUITE 100 - 515 WEST 10TH AVE
VANCOUVER, BC

MAIL 453 WEST 12TH AVE
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V5Y 1V4

TEL 604.873.7487
FAX 604.871.6048

EMAIL OCA@CITY.VANCOUVER.BC.CA

WEBSITE

WWW.CITY.VANCOUVER.BC.CA/OCA

Application Requirements

- To be considered for a grant, an organization must complete and submit the appropriate, signed, original application form, together with one copy and the required supplemental material indicated on the form.
- Applicants must provide their most recent audited or independently prepared financial statement within six months of their fiscal year end.

Conditions of Assistance

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- Voting members of the applicant's Board of Directors must not concurrently hold paid staff positions, nor be remunerated for services to the society.
- As a condition of funding, the support of the City of Vancouver must be appropriately acknowledged on all promotional materials related to funded activities, including brochures, print ads, programs, posters, signage and media releases.
- The term of an Operating grant is one year.
- Receipt of a grant does not guarantee funding in the following fiscal year.

Program Information

Deadlines 2 June 2003
8 December 2003

PROJECT GRANTS



OFFICE OF CULTURAL AFFAIRS
CITY OF VANCOUVER

Description

This program is intended for new and developing arts organizations, for established organizations that work on a project basis, and for organizations undertaking a special, one-time initiative. It is designed to support a range of activities and art forms, reflecting different cultural traditions and art practice. The grants can be applied to a specific project or toward the costs of several initiatives planned within a year of the application deadline.

General Eligibility Criteria

All applicants for Project grants must meet the following criteria.

- An applicant should be registered as a non-profit society in British Columbia and active for at least six months. Groups that have been active for six months, and have applied for but not yet acquired registered society status, may apply under the auspices of an existing non-profit cultural organization willing to act as a sponsor. Details must be discussed with OCA staff.
- Project grants are not available to organizations that receive operating funding from the City in the form of Theatre Rental, Operating or Major Exhibiting Institution grants.
- The grants are available to arts organizations engaged in creation, production, presentation and exhibition activities related to the performing, visual, literary and media arts. All applicants must have professional artistic leadership and administration, and must pay principal artistic contributors for their services in accordance with generally accepted professional standards. Eligible activities include creative collaborations between professional artists and community members (see Specific Grant Criteria section).
- Service organizations with designated administrative staff and a mandate that provides for a range of services to professional artists and/or non-profit arts organizations based in Vancouver may also be eligible for Project funding (see Specific Grant Criteria).
- Cultural grants are not available to civic departments or branches (e.g., libraries or community centres). Nor are they intended for social service, religious or sports organizations. Educational institutions (schools, colleges, etc.) do not qualify for cultural grants, but "stand-alone" arts organizations that provide professional and pre-professional training for children and youth may be eligible for assistance with the costs of public presentations (see Specific Grant Criteria).
- Applicants must be based and active in Vancouver. Projects must take place in Vancouver (not in other Lower Mainland municipalities or the University Endowment Lands), be open to the public and be publicized city-wide.
- Applicants must also receive revenue from several sources other than the City of Vancouver. These may include ticket sales, memberships, donations from individuals or businesses, in-kind contributions or support from foundations and other levels of government.

Program Information

Ineligible Activities

Given budget limitations, some activities are simply beyond the scope of this grant program, regardless of their merit. The following activities do not qualify for Project grants:

- club or community centre programs
- contests and competitions
- conferences
- workshops, courses and other forms of training
- scholarships
- travel and tours outside Vancouver
- creation and production of films, recordings, books or magazines
- capital projects

Specific Criteria

Additional guidelines apply to service organizations, performing arts facilities, training organizations, and artist and communities projects, which must also meet the general eligibility criteria for Project grants.

Service Organizations

Organizations whose primary objective is to support the development of one or more art forms through a range of services to professional artists and/or non-profit arts organizations may qualify for Project assistance. Guilds, trade unions, and professional associations are not eligible. To qualify, an organization must:

- Have designated administrative staff and a high standard of professionalism in its operations
- Have a membership that is broadly representative of its mandate and that includes artists and/or non-profit organizations based in Vancouver
- Provide a range of services and resources for members, including a number of the following: research and information, advocacy, human resource development, administrative services and audience development

Performing Arts Facilities

Professionally equipped performing arts facilities zoned for public assembly and managed by independent non-profit arts organizations may qualify for Project funding. Clubs, schools, churches and community/cultural centres are ineligible. To qualify for a grant, a facility must:

- Provide a professional level of facility services (box office, technical, etc.)
- Provide a balance of curated arts programming and presentations that involve multiple users, not just one or two resident companies
- Provide equitable rental access to Vancouver's artists and arts organizations at reasonable rates
- Engage in ongoing umbrella marketing

Program Information

Training Organizations

“Stand-alone” arts organizations whose primary mandate is to provide professional quality training for children and youth may be eligible for assistance with the costs of annual public presentations (but not with training costs). The following eligibility criteria apply:

- Only professionally directed/curated public performances and exhibitions (not including competitions) qualify for assistance
- Work must be performed/created by children and youth
- Activity must take place in a facility regularly used by professional artists in accordance with accepted professional presentation standards (e.g., ticketed performances)
- Only costs directly related to artistic, presentation and promotion activities are eligible

Artist and Communities Projects

Arts organizations can apply for Project grants to assist with the costs of partnerships between professional artists and community members engaged in a collaborative creative process that will result in the public presentation of art expressing community interests and issues. In addition to the general evaluation criteria for Project grants, this type of proposal will be evaluated for:

- Clear articulation of the artistic and community interests/issues the project will address
- Strength of the proposed collaborative process between artist(s) and community participants
- Artistic merit of the artist(s)' previous collaborative work
- Overall merit of the project as a vehicle for collective experience and public expression

General Evaluation Criteria

The following factors are considered in evaluating grant requests:

Artistic Interest

- Standards of artistic achievement demonstrated in past activities
- Artistic vision of the project and plan to achieve that vision
- Distinctiveness of proposed project in the context of comparable activities in Vancouver.
Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Competence

- Evidence of a clear mandate, competent administration and a functional board
- Financial stability and accountability
- Overall quality and impact of applicant's recent activities
- Evidence that the current proposal is well planned and achievable
- Appropriate publicity/marketing plan for the project
- Demonstrated need for financial assistance from the City

Program Information

Community Impact

- Public access to the work, including access by Vancouver's diverse communities
- Ability to connect to an audience and/or to develop a new audience
- Level of engagement with other artists, arts organizations and community groups
- Anticipated impact of the project in the arts community and the community at large, including distinct communities

Process

There are two Project grant deadlines: one in December and one the following June. Office of Cultural Affairs staff review the grant applications, conducting interviews with applicants as appropriate. Following the review process, recommendations are made by a staff committee. Written notice of these recommendation is sent to all applicants, together with information about the Request for Reconsideration process, and notice of the City Council meeting at which the grants will be considered. Under normal circumstances, successful applicants generally receive grant payment within two and a half weeks of Council's approval.

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CITY OF VANCOUVER
SUITE 100 - 515 WEST 10TH AVE
VANCOUVER, BC

MAIL 453 WEST 12TH AVE
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TEL 604.873.7487
FAX 604.871.6048

EMAIL
OCA@CITY.VANCOUVER.BC.CA

WEBSITE
WWW.CITY.VANCOUVER.BC.CA/OCA

Application Requirements

- Organizations that have not previously applied in this category are expected to establish their eligibility with OCA staff prior to submitting an application.
- To be considered for a grant, an organization must complete and submit the appropriate, signed, original application form, together with one copy and the required supplemental material indicated on the form.
- Applicants must provide their most recent audited or independently prepared financial statement within six months of their fiscal year end.
- The term of a grant is one year, and only one Project grant application per City fiscal year can be submitted (deadlines in December and the following June). Previously funded projects must be completed before a new application can be accepted.

Conditions of Assistance

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- Voting members of the applicant's Board of Directors must not concurrently hold paid staff positions, nor be remunerated for services to the society.
- As a condition of funding, the support of the City of Vancouver must be appropriately acknowledged on all promotional materials related to funded activities, including brochures, print ads, programs, posters, signage and media releases.
- Receipt of a grant does not guarantee funding in the following fiscal year.