

Summary:

Below is a summary of the close out for Building Management and Facility Development capital projects. Building Maintenance is closing \$2.1 million of projects of which the QE-Theatre Fire Alarm Project requires Council approval for close out. Facilities Development is closing \$3.1 million capital projects of which the Council Chamber Upgrade requires Council approval for close out. The pages that follow detail the close out of these capital projects.

<u>Building Management Close Out</u>	<u>Budget</u>	<u>Actual</u>	<u>Surplus/(Deficit)</u>
1997-1999 Administrative Close Outs	\$ 853,639	\$ 476,941	\$ 376,698
2000-2001 Administrative Close Outs	\$ 1,141,400	\$ 984,914	\$ 156,486
Allocation to QE-Theatre Fire Alarm Project	<u>\$ 151,000</u>	<u>\$ 306,904</u>	<u>\$ (155,904)</u> <i>Council Approval</i>
Total Unallocated Funding Due to Close Out	\$ 2,146,039	\$ 1,768,759	\$ 377,280
<u>Facilities Development</u>			
1997-1999 Administrative Close Outs	\$ 2,785,195	\$ 2,539,288	\$ 252,555
Allocation to Council Chambers Upgrade	<u>\$ 300,000</u>	<u>\$ 383,340</u>	<u>\$ (83,340)</u> <i>Council Approval</i>
Total Unallocated Funding Due to Close Out	\$ 3,085,195	\$ 2,922,628	\$ 169,215

BUILDING MANAGEMENT - CAPITAL CLOSE OUT

Building Management is responsible for the maintenance civic facilities. Annually, the basic capital budgets allocate funding to specific capital maintenance projects. Below is the close out of projects from the 1997 to 1999 Capital Plan as well as some projects from 2000/2001. The close out below identifies those projects that can be closed administratively as well as those requiring Council approval. Council approval is required to close out any project which exceeds budget by \$50,000 and 15%.

1997-1999 Capital Plan

	Current Budget	Actual Expenditures	Surplus/ (Deficit)
Projects To be Administratively Closed Out	\$853,639	\$476,941	\$376,698

PSB Air Conditioning Replacement	Library Square Omega Sprinkler replacement
Museum /Planetarium 'A' Wing Chiller	Library Square Fire Alarm U/G
Orpheum Chilled Water	City Hall Rainwater Drainage Pipe
312 Main – Replace sink & counter	Art Gallery – Robson Square steps
Pacific Space Centre Chiller Replacement	Orpheum Chiller/Asbestos/Generator
Refurbish Exterior City Hall (final payment)	Roof - Police Garage
City Hall Omega Sprinkler	QET Fire Suppression Hood in Restaurant
Orpheum Boiler	Museum /Space Centre Alarm ('94 Sup-Cap)
City Hall DDC Overhaul	City Hall Transformer Replacement
Library Square Various Projects	

Allocate to QE-Theatre Fire Alarm Project (\$155,904) Allocation (1)

Funding Unallocated for Close Out **\$220,794**

BUILDING MANAGEMENT (Continued)

Projects to Be Closed Out Requiring Council Approval

	<u>Budget</u>	<u>Actual</u>	<u>Surplus (Deficit)</u>
QET Fire Alarm	\$151,000	\$306,904	(\$155,904)
Funding from 1997-1999			<u>\$155,904</u> Allocation (1)
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The QE Fire Alarm Project was intended to upgrade the fire alarm system in the QE Theatre. During the tenure of the project the technology for the fire alarms changed and it was determined that it would be more appropriate to use the more advanced technology. This resulted in an over expenditure of \$155,904 on the project. Funding to offset this over expenditure is to be provided by the remaining surplus in the 1997 – 1999 projects as identified below.

2000 – 2001 Capital Budgets

	<u>Current Budget</u>	<u>Actual Expenditures</u>	<u>Surplus/ (Deficit)</u>
Projects To be Administratively Closed Out	\$1,141,400	\$984,914	\$156,486

Orpheum - Exterior concrete repairs	QET/P/H – Power vacuum duct work
Orpheum – Emergency Generator	Orpheum – Genset extra
PSB/312 Main -Gym mould abatement	Maritime Museum – Window replacement
East Wing- renovate washrooms	West Annex Transformer replacement
Emergency Account set-up - see above	PCB Disposal - Emergency funding
QET Restaurant – exhaust system	City Hall- Exterior lighting
Oppenheimer - Boiler replacement	City Hall – Rainwater drainage
QET/P/H – Upgrade fire alarm system	Old Continental - Elevator modernization
Orpheum - Chiller replacement	

Unallocated for Close Out (2000/2001)	\$156,486
Unallocated for Close Out (1997-1999)	<u>\$220,794</u>
Total Unallocated for Close Out	\$377,280

This unallocated funds is scheduled to be committed to future civic building major maintenance projects

FACILITIES DEVELOPMENT – CAPITAL CLOSE OUT

Facilities Development is responsible for planning, designing, estimating, scheduling and coordinating the construction and renovation of civic facilities and other properties in which the City has a financial obligation, including: libraries, fire halls, theatres, daycare, civic offices and non-market housing. The annual Basic Capital Budget allocates funding for renovations, upgrades, or new civic facilities. The following includes close outs of projects from the 1997-1999 Capital Plan. The close out below identifies those projects that can be closed administratively as well as those requiring Council approval. Council approval is required to close out any project which exceeds budget by \$50,000 and 15%.

1997-1999 Capital Plan					
	Current Budget	Actual Expenditures	Surplus/ (Deficit)		
Projects To be Administratively Closed Out	\$2,785,195	\$2,539,288	\$252,555		
<table border="1"> <tr> <td>Relocate Real Estate & Property Communications Group Renovations Revenue Services Renovation Committee Room #1 Flooring & furniture Relocate Solid Waste Miscellaneous Roofing Repairs Relocate Risk Management Pacific Cine Centre (Emergency Roof Repair) Upgrade City Clerk's Area</td> <td>Art Gallery Roofing Legal Services Expansion City Hall Roof Drains IT Relocation to VanCity 312 Main (East Wing) Emergency Roof Repair Budget Office Renovation Council Chamber AV Upgrades Phase 2 Consolidate Community Services (DBR)</td> </tr> </table>	Relocate Real Estate & Property Communications Group Renovations Revenue Services Renovation Committee Room #1 Flooring & furniture Relocate Solid Waste Miscellaneous Roofing Repairs Relocate Risk Management Pacific Cine Centre (Emergency Roof Repair) Upgrade City Clerk's Area	Art Gallery Roofing Legal Services Expansion City Hall Roof Drains IT Relocation to VanCity 312 Main (East Wing) Emergency Roof Repair Budget Office Renovation Council Chamber AV Upgrades Phase 2 Consolidate Community Services (DBR)			
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Allocate to Council Chambers Upgrade			(\$83,340) Allocation (2)		
Total for Close Out – Unallocated			\$169,215		

Projects to Be Closed Out Requiring Council Approval			
	Current Budget	Actual Expenditures	Surplus/ (Deficit)
Council Chamber Upgrades	\$300,000	\$383,340	(\$83,340)
Funding from 1997-1999			<u>\$83,340</u> Allocation (2)

The Council Chambers Upgrade was intended to upgrade the sound system, audio-video system, monitors/touch screens, video lighting system and furniture modifications. The upgrade from display terminals to a computerized network has built-in capability to respond to public on-line. Further, several camera positions were pre-wired to allow for future in-house recording of the proceedings and posting to networks. Costs for the project were greater than anticipated due to the need for additional equipment, lighting and training to allow the system to be more accessible and user friendly. Further, the cost for the furniture modifications were greater than anticipated to due their heritage elements. Funding to offset the over expenditure is to be provided by the surplus in the 1997-1999 projects identified above.

Total For Close Out Unallocated (1997-1999) \$169,215

This unallocated funds are scheduled to be committed to Facility Development projects such as Vancouver Secretariat Office, Seismic Studies, and Main Building Upgrades