

November 17, 2015

«Name_1»
«Name_2»
«Mailing»

**RE: PROPOSED RENEWAL OF WEST BROADWAY BUSINESS IMPROVEMENT AREA (BIA)
SPECIAL ASSESSMENT NOTIFICATION**

COORDINATE: «Folio»

PROPERTY ADDRESS: «Civic»

City of Vancouver records indicate you are the owner of the above property. The West Broadway Business Improvement Association is proposing to renew a BIA in your area.

To cover the cost of services, a BIA levy would continue to be added to your property tax. Information about the services to be provided, and the process for approval of the BIA renewal, is attached.

If the BIA renewal is approved, your estimated share would be: «Annual_Charge»

Based on your included commercial assessed property value of: «Included Asses»

A Court of Revision will be held on Wednesday, February 3, 2016 at 6:00 p.m. in Council Chambers, 3rd floor, City Hall. At that time Council will hear complaints from property owners concerning errors only with respect to the names of the assessed owners and the length of the frontage of other measurements of the parcel, and any variation applied pursuant to section 508 (g) and (j) of the Vancouver Charter.

A copy of the Special Assessment Roll, which includes the names of property owners, is filed in the office of the Collector of Taxes, ground floor of City Hall, and is available for inspection during office hours.

If you have questions, the attached materials provide phone numbers to contact the West Broadway Business Improvement Association and the City of Vancouver BIA Program.

Yours truly,



Peter Vaisbord
Coordinator, BIA Program

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PV/eh