



ADMINISTRATIVE REPORT

Report Date: February 12, 2019
Contact: Rosemary Hagiwara
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VanRIMS No.: 08-2000-20
Meeting Date: February 26, 2019

TO: Vancouver City Council
FROM: Deputy City Clerk
SUBJECT: Travel Approval Request – 2019 Lower Mainland Local Government Association (LMLGA) AGM and Conference

RECOMMENDATION

THAT Council give consideration to authorize Councillors Bligh, Boyle, De Genova, Dominato, Fry, Hardwick, Kirby-Yung, Swanson and Wiebe to attend the LMLGA AGM and Conference from May 8-10, 2019 at Harrison Hot Springs, BC. Total estimated expenses for nine Council Members is \$9,405.00 to be funded from the Councillors' 2019 travel and training expense budget.

REPORT SUMMARY

The City Councillors, under the City's Mayor and Councillor Expenses By-law No. 11529, request to represent the City of Vancouver at the 2019 LMLGA AGM and Conference from May 8-10, 2019 at Harrison Hot Springs, BC.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

The Mayor and Councillors Expenses By-law No. 11529 requires Council approval for Council members' reimbursement of expenses incurred while on City business.

CITY MANAGER'S/GENERAL MANAGER'S COMMENTS

The City Manager submits the report for Council's consideration.

REPORT

Background/Context

The LMLGA is one of the five area associations of the Union of BC Municipalities (UBCM). It includes 33 local governments (from Pemberton to Hope) and three regional districts: Squamish Lillooet Regional District, Metro Vancouver and Fraser Valley Regional District.

The LMLGA is a non-profit organization whose purposes are:

- To enhance and provide the format to improve and refine the quality and level of services provided by Local Government to its citizens;
- To promote the welfare and the well-being of taxpayers and residents of the members of the Association;
- To promote and support to a satisfactory resolve, the concerns of members that are in keeping with the overall objectives of the Association; and
- To promote and advance to UBCM on behalf of the membership, proposed changes in legislation, regulations or Government policies.

Strategic Analysis

The LMLGA AGM and Conference is an annual event for elected officials from Lower Mainland local governments which provides a venue to debate issues and move resolutions forward to UBCM. The AGM is also a unique opportunity to network and explore ideas and initiatives that are relevant and specific to the communities of the Lower Mainland.

Financial

The Councillors' 2019 Travel fund has been allocated a budget of \$85,000 to cover travel by Councillors to Federation of Canadian Municipalities, Union of BC Municipalities and LMLGA. The estimated costs of the 2019 LMLGA to be funded from the Councillors' 2019 Travel Budget are as follows:

| Item | Estimated Costs |
|---|-----------------|
| Registration | \$462.00 |
| Accommodation: 2 nights at \$150 | \$350.00 |
| Per Diem: 2.5 days @ \$60.00 day (less meals provided) | \$90.00 |
| Ground Transportation: mileage 0.55/km x 260 kms (return) | \$143.00 |
| Total estimated costs per person | \$1,045.00 |
| Total estimated costs for nine Council members | \$9,405.00 |

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