



## ADMINISTRATIVE REPORT

Report Date: January 9, 2017  
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Meeting Date: January 25, 2017

TO: Standing Committee on Policy and Strategic Priorities  
FROM: General Manager of Engineering and Chief Purchasing Official  
SUBJECT: Contract Award for Provision of Parking Enforcement Platform Solution

### **RECOMMENDATION**

- A. THAT Council authorize City staff to negotiate to the satisfaction of the City's General Manager of Engineering, City's Director of Legal Services, and the City's Chief Purchasing Official and enter into a contract with Groupe Techna Incorporated, for the Provision of Parking Enforcement Platform Solution, for a term of five (5) years, with the option to extend for (five (5) additional one (1) year) terms, with an estimated contract value of \$577,336 plus applicable taxes over the initial five-year term. The project related costs will be funded within the approved 2017 IT Capital Expenditure Budget and the ongoing support costs will be funded by the annual IT operating budget.
- B. FURTHER THAT the Director of Legal Services, Chief Purchasing Official and General Manager of Engineering be authorized to execute on behalf of the City the contract contemplated by Recommendation A;
- C. THAT no legal rights or obligations will be created by Council's adoption of Recommendations A and B above unless and until such contract is executed by the authorized signatories of the City as set out in these Recommendations.

### **REPORT SUMMARY**

The City issued a Request for Proposals PS20160189 ("RFP") in April 2016 for the provision of Parking Enforcement Platform Solution. The RFP was advertised on the City of Vancouver website and BC Bid and the work was called in accordance with the terms and condition of the City's Procurement Policy AF-015-01. City staff on the RFP evaluation committee, and, subsequently, the Bid Committee, have considered the responses received, and on that basis recommend that the City negotiate and if such negotiations are successful enter into a contract as describe above with Groupe Techna Incorporated.

### ***COUNCIL AUTHORITY/PREVIOUS DECISIONS***

The City's Procurement Policy AF-015-01 requires that contracts exceeding the maximum term of five (5) years must be approved by Council following review and recommendations by the Bid Committee. The Bid Committee has considered, and recommended Groupe Techna Incorporated, as the successful proponent.

### ***REPORT***

#### ***Background/Context***

The City's Engineering Department requires a new Parking Enforcement Platform Solution inclusive of software licenses, implementation and customization services, and annual support and maintenance services. The new Parking Enforcement Platform Solution will replace the City's current enforcement platform.

The purpose of the RFP was to identify suppliers with a demonstrated capability to:

- Provide a parking enforcement platform solution to enable the City to effectively manage Parking Enforcement and Parking Operations activities;
- Optimize parking enforcement and operations to achieve increasingly demand-responsive management;
- Enable increased automated enforcement and increased compliance; and
- Supply the City's estimated demand over the term of the contract with competitive pricing, meeting the City's service, and support and maintenance requirements.

#### ***Strategic Analysis***

The RFP was issued in the accordance with City's Procurement Policy AF-015-01. The City received responses from:

- Groupe Techna Incorporated
- ParkPlus System
- Passport Parking, Incorporated
- VenTek International

The responses were evaluated through the work of an evaluation team comprised of representatives from the Parking Operations & Enforcement Branch, Information Technology, Engineering Services, and Financial Planning and Analysis, under the stewardship of Supply Chain Management to ascertain if the responses offered good overall value to the City. Both quantitative and qualitative factors were evaluated.

Some of the Criteria considered in the overall evaluation process included:

- Proponent's Experience and Expertise;
- Functional Capability of the proposed Solution; and
- Technical Capability of the proposed Solution.

Based on the overall evaluation, the team concluded that the proposal submitted by Groupe Techna Incorporated best met the City's requirements and provided best overall value to the City.

### *Financial Implications*

The estimated contract cost of \$577,336 is comprised of initial project costs of \$320,000 and ongoing sustainment costs from Year 2 - Year 5 of \$257,336. Financial Planning and Analysis has reviewed and confirmed that funding is available for the project costs within the approved 2017 IT Capital Expenditure Budget and the ongoing sustainment costs will form part of the IT Operating Budget.

As a result of the RFP, the City is able to achieve cost certainty for the proposed five (5) year contract term.

### *Legal*

The City's Procurement Policy requires that all contracts that have been awarded by Bid Committee plus Council will be signed by the Director of legal Services.

### *CONCLUSION*

In summary, City staff recommends that the City of Vancouver negotiate and enter into a five (5) year contract, with the option to extend the contract for an additional five (5) one (1) year terms, with Groupe Techna Incorporated, for the Provision of Parking Enforcement Platform Solution.

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